

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 5, 2014
	Agenda Item No.	8I
	Roll Call No.	<u>14-0679</u>
	Communication No.	<u>14-195</u>
	Submitted by:	Jeb E. Brewer, P.E., City Engineer and Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

Approving Supplemental Agreement No. 2 to the Professional Services Agreement with Shive Hattery, Inc. for the Police Department Evidence Storage Facility - Phase II, not to exceed \$18,038.

SYNOPSIS:

Recommend approval of the Supplemental Agreement No. 2 to the Professional Services Agreement with Shive Hattery, Inc., Jim Lee, President, 1601 48th Street, West Des Moines, Iowa, 50266, for a total cost not to exceed \$18,038, based on hourly rates, to provide additional professional services for the Police Department Evidence Storage Facility - Phase II.

FISCAL IMPACT:

Amount: \$18,038

Funding Source: 2014-2015 Capital Improvement Program (CIP), Page Building - 12, Police Station Improvements – Phase II, BL125, G.O. Bonds

ADDITIONAL INFORMATION:

On October 22, 2012, by Roll Call Number No. 12-1601, City Council approved a professional services agreement with Shive-Hattery, Inc. for evaluation, design, and construction phase services for the Police Department Evidence Storage Facility – Phase II project. During the project pre-application conference, Community Development recommended that a more detailed site plan for the entire Police Station block be developed for Planning and Zoning Commission review and approval, rather than the original building construction only. On June 24, 2013, by Roll Call No. 13-1058, City Council approved Supplemental Agreement No. 1 with Shive-Hattery to provide the required site plan and to provide additional design services to accommodate exterior building and site changes as requested by the Urban Design Review Board, Plan and Zoning Commission, and State Historic Preservation Office.

At the time the construction contract was awarded, the St. Louis jail cell space was designated to be converted to office space. After construction work had commenced, the Police Department was notified that they had been awarded the 2013 Justice Assistance Grant. During the September 23, 2013 Council meeting, the Council voted to accept the grant award (Roll Call No. 13-1491). Once the grant funding was secured, the needs of the department were evaluated resulting in the determination to

repurpose the jail cell space into an evidence processing laboratory for processing blood related and trace evidence such as fingerprints.

The Police Department requested additional design services to design a new evidence processing laboratory as well as design services to document underground utility services to support relocated evidence material handling equipment plus a sanitary waste dump receptor for the Police Department mobile crime lab vehicle. Supplemental Agreement No. 2 reflects the additional costs to complete these design changes and provide construction administration services for this additional work.

PREVIOUS COUNCIL ACTION(S):

Date: December 9, 2013

Roll Call Number: [13-1872](#)

Action: [Approving](#) Change Order No. 1 with Edge Commercial, LLC for additional work on the Police Department Evidence Storage Facility – Phase II, not to exceed \$58,254. ([Council Communication No. 13-592](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: September 23, 2013

Roll Call Number: [13-1491](#)

Action: [Acceptance](#) of 2013 Edward Byrne Memorial Justice Assistance Grant for various law enforcement purposes, Des Moines allocation \$143,494. ([Council Communication No. 13-471](#)) Moved by Meyer to adopt. Motion Carried 6-1.

Date: June 24, 2013

Roll Call Number: [13-1058](#)

Action: [Approving](#) Supplemental Agreement No. 1 to the Professional Services Agreement with Shive Hattery, Inc. for the Police Department Evidence Storage Facility – Phase II, not to exceed \$27,400. Moved by Hensley to adopt. Motion Carried 7-0.

Date: June 24, 2013

Roll Call Number: [13-1056](#)

Action: [On](#) Police Department Evidence Storage Facility – Phase II: Resolution approving plans, specifications, form of contract documents, engineer's estimate and designating lowest responsible bidder as Edge Commercial, LLC, (Jason Ceretti, Partner), \$1,460,200. ([Council Communication No. 13-314](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: October 22, 2012

Roll Call Number: [12-1601](#)

Action: [Approving](#) Professional Services Agreement with Shive Hattery, Inc. for design and construction phase services for the Police Department Evidence Storage Facility, Phase II, not to exceed \$85,371. ([Council Communication No. 12-551](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on professional services agreements.

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