

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	May 5, 2014
	<b>Agenda Item No.</b>	<b>28</b>
	<b>Roll Call No.</b>	<b><u>14-0702</u></b>
	<b>Communication No.</b>	<b><u>14-207</u></b>
	<b>Submitted by:</b>	<b>Judy A. Bradshaw, Chief of Police</b>

**AGENDA HEADING:**

Approval to initiate the second of two (2) 3-year lease extensions with Drake University for the building located at 1222 24th Street, Des Moines, Iowa to house the Traffic Unit for the Police Department.

**SYNOPSIS:**

Recommend approval of the second extension of a 3-year lease with Drake University to house the Police Department’s Traffic Unit. This will be the second of two (2), 3-year renewals, to an existing lease which the City entered into in January 2008 for 2100-square-feet of office space. The renewal will extended the lease termination date to January 29, 2017.

**FISCAL IMPACT:**

Amount: \$732.45 (costs incurred in FY2013)

Funding Source: Recommended Budget, Departmental Detail, 2014-15 page 202 (G001 PD220356)

**ADDITIONAL INFORMATION:**

The lease for office space to house the Traffic Unit at Drake University began in March 1999 with space located at 3110 Forrest Avenue. In 2008 Drake University renovated the building at 1222 24th Street and requested the Traffic Unit to relocate into the upgraded building which is located closer to the entrance to Drake. The location has proven to be suitable for the Traffic Unit’s operational needs. Drake maintains the building, provides custodial services, garbage and snow removal, lawn care, and provides parking. The Police Department is responsible for payment of the utilities.

The lease has proven to be mutually beneficial and it is the desire of the Police Department to accept the renewal that is being offered.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 28, 2008

Roll Call Number: [08-166](#)

Action: [On](#) 3-year lease agreement with Drake University for a building at 1222-24th Street, (former Post office), to house the Des Moines Police Department Traffic Unit. ([Council Communication No. 08-024](#)) Moved by Vlassis to adopt. Motion carried 7-0.

Date: August 20, 2001

Roll Call Number: 01-2603

Action: On authorization of a Lease Agreement between the City and Drake University in principal amount of \$1.00 per year for a five (5) year lease of Drake property located at 3110 Forest Avenue for use by the Des Moines Police Department Traffic Unit. (Council Communication No. 01-443) Moved by Vlassis to adopt. Motion carried 6-1. Absent: Flagg.

Date: January 25, 1999

Roll Call Number: 99-242

Action: On Lease Agreement with Drake University for use of property at 3110 Forest Avenue by the Des Moines Police Traffic Unit, \$1 per year for two-year term. (Council Communication No. 99-034) Moved by Vlassis to adopt. Motion Carried 6-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).