

 <div style="text-align: center;"> <h1 style="margin: 0;">Council Communication</h1> <p style="margin: 0;">Office of the City Manager</p> </div>	Date:	May 19, 2014
	Agenda Item No.	25
	Roll Call No.	<u>14-0769</u>
	Communication No.	<u>14-244</u>
	Submitted by:	Patrick J. Kozitza, Public Works Director

AGENDA HEADING:

Approving additional expenditure of \$81,481 for snow removal services in the 2013-2014 snow season.

SYNOPSIS:

Recommend approval of the additional expenditure of \$81,481 for unforeseen snow removal services in the 2013-2014 snow season due to an above average number of snow events. On November 18, 2013, by Roll Call No. 13-1823, Council awarded the annual contract for sidewalk snow removal services at various City properties to TruGreen (301 SW Orallabor Road, Ankeny, IA 50023, Jim Boswell, President) for expenditures up to \$300,000 annually. This contract was for the 2013-2014 snow and ice control season and provided for two (2) one-year extensions. The average sidewalk snow removal activities has been 11 shoveling events and 11 salting events. In the 2013-2014 season the City experienced 12 shoveling events and 18 salting events. Due to the above average number of storms this season additional cost for sidewalk snow removal services were incurred.

FISCAL IMPACT:

Amount: \$81,481

Funding Source: Fiscal Year (FY) 2013-14 Public Works Department Operating Budget, Fund SP360, Org PWK040400, Street Maintenance Fund, page 251

ADDITIONAL INFORMATION:

The Department of Public Works is responsible for sidewalk snow removal services for City-owned sidewalks adjacent to bridges, adjacent to roadways, and overpasses. The Real Estate Division is responsible for sidewalk snow removal services for sidewalks adjacent to City-owned parcels. The Parks and Recreation Department is responsible for sidewalk snow removal along parkways such as Martin Luther King, Jr. Parkway (MLK).

In April 2010, the Sidewalk Maintenance Division of the Department of Public Works was eliminated to reduce expenses to the General Fund by over \$1.2 million. The Sidewalk Division had the responsibility of removing snow from over 79,000 lineal feet of sidewalk; work is now performed under contract. Due to the elimination of the Sidewalk Division, the sidewalks previously plowed by this Division are required to be done now by contract. The Engineering Department Real Estate Division had a separate sidewalk snow removal contract in the past years to cover their areas of

responsibility. To increase efficiencies and consolidate contract administration efforts, the current sidewalk snow contract includes these areas also.

In 2010 the Department of Public Works collaborated with Real Estate to contract sidewalk snow removal services. A total of 153 sidewalks throughout the City are cleared by the contractor. Beginning in 2013-2014, the various sidewalks were provided a priority based on their proximity to schools and downtown.

PREVIOUS COUNCIL ACTION(S):

Date: November 18, 2013

Roll Call Number: [13-1823](#)

Action: [TruGreen](#) (Jim Boswell, President) for an annual contract with two (2) additional one-year renewal options to furnish sidewalk snow removal services at various City properties for use by the Public Works Department, estimated annual cost \$267,341. (Sixteen bids mailed, four received). Moved by Coleman to adopt. Motion Carried 6-0.

Date: November 8, 2010

Roll Call Number: [10-1857](#)

Action: [Lawns](#) Plus (Chad Smith, President) and TruGreen (Steven Donly, CEO) for an annual contract with two (2) additional one-year renewal options to furnish snow removal services at various City properties, for a total combined annual cost of up to \$75,000. (Fifteen bids mailed, five received) ([Council Communication No. 10-684](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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