

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 9, 2014
	Agenda Item No. 27 Roll Call No. <u>14-0853</u> Communication No. <u>14-281</u> Submitted by: Larry D. Hulse, Interim City Manager

AGENDA HEADING:

Submitting travel and training requests for Darlene Blake, T.M. Franklin Cownie, Erin Olson-Douglas, and Brad Youngblut.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,720 (Blake); \$2,785.40 (Cownie); \$2,058 (Olson-Douglas); \$1,265 (Youngblut)

Funding Source:

- CM021000 – City Manager – Sister Cities Commission (Blake)
- MC180180 – Mayor and Council (Cownie)
- PD225000 – City Manager – Economic Development (Olson-Douglas)
- PD225000 – Police – Federal Forfeited Funds (Youngblut)

ADDITIONAL INFORMATION:

Darlene Blake, (R-0) Commission Chairperson, to San Jose, CA, from July 30 – August 3, 2014 (\$1,720) to attend the 2014 Sister Cities International Annual Conference. The conference offers a wide range of sessions and workshops that will present information including increasing community support, revitalizing existing sister cities relationships, increasing economic opportunities for local small businesses, and low-cost, high-tech ways to host exchanges.

T.M. Franklin Cownie, (R-14) Mayor, to Dallas, TX, from June 19 – June 23, 2014 (\$2,785.40) to attend the 82nd Annual Summer Meeting of the US Conference of Mayors. The event will offer opportunities for peer to peer exchanges with other mayors on common problems and solutions, while also providing sound strategies and effective tools to address the City’s issues in an innovative way. It will also provide the opportunity to engage directly with top officials in the Federal administration and Congress on priorities of the City.

Erin Olson-Douglas, (R-0) Economic Development Coordinator, to Chicago, IL, from June 25 – June 29, 2014 (\$2,058) to attend the American Institute of Architects Convention 2014. The conference will provide training sessions and tours that offer opportunities to observe and learn about examples of sustainability, urban housing, infrastructure, leadership, urban infill, and mixed use districts.

Brad Youngblut, (NR-0) Senior Police Officer, to Kansas City, MO, from October 19 – October 24, 2014 (\$1,265) to attend the Missouri Highway Patrol Homicide Seminar. The course is an advanced homicide investigation seminar with some of the most renowned instructors in the world.

The amended budget for travel and training in Fiscal Year (FY) 2014 is \$603,835. The amount expended for travel and training in FY 2014, as of June 2, 2014, is \$298,673.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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