

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 14, 2014
	Agenda Item No. 27 Roll Call No. <u>14-1052</u> Communication No. <u>14-327</u> Submitted by: Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Approving a proposed change to Access Advisory Board (AAB) rules to allow the executive committee to cancel a regular meeting.

SYNOPSIS:

Approval of a proposed change to the AAB’s rules to allow its executive committee to cancel a regular meeting.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

The City Council established the AAB in 1986 to facilitate implementation of new and existing local, state and federal laws and applicable regulations to ensure that persons with disabilities are integrated, absorbed and mainstreamed into City employment, programs, and activities. The board consists of 15 members: six (6) persons with a disability; three (3) persons who own or are employed by disabled service providers; two (2) architects; and four (4) community representatives.

AAB meets monthly on the third Wednesday, except for the month of December. The AAB executive committee meets on the first Wednesday of the month to set the agenda for the full committee’s monthly meetings. Occasionally there are no items for the AAB to take action on at their regularly scheduled meeting, but AAB rules currently state that only the board can cancel a meeting. To prevent unnecessary travel and time on the part of its members, the AAB is seeking a rule change that would allow the executive board the authority to cancel a regularly scheduled meeting.

At their May 21, 2014 regular meeting, the AAB approved this change, as listed below:

Current Rule:

Rule 5. Regular Meetings. Regular meetings of the Board shall be held on the third Wednesday of each month at a time to be determined and in a place accessible to the general public. When the third Wednesday of the month falls on a legal holiday, then the meeting shall be held on a date and time determined by the Chair. The Board will not meet in the month of December. The Board may, by resolution, continue or postpone any regular meeting to another date and time, or may cancel a meeting. All meetings shall be open to the public and conducted in accordance with Chapter 21 of the Iowa Code.

Proposed Change:

Rule 5. Regular Meetings. Regular meetings of the Board shall be held on the third Wednesday of each month at a time to be determined and in a place accessible to the general public. When the third Wednesday of the month falls on a legal holiday, then the meeting shall be held on a date and time determined by the Chair. The Board will not meet in the month of December. The Board may, by resolution, continue or postpone any regular meeting to another date and time, or may cancel a meeting. ***The executive committee may, by unanimous vote, cancel a meeting if there are no agenda items for Board action at such meeting.*** All meetings shall be open to the public and conducted in accordance with Chapter 21 of the Iowa Code.

Staff recommends that the City Council approve this change to the AAB rules, and that it become effective immediately.

PREVIOUS COUNCIL ACTION(S):

Date: February 24, 2003

Roll Call Number: 03-401

Action: Revised and updated Procedural Rules and Regulations for the Access Advisory Board. Moved by Hensley to adopt. Motion Carried 7-0.

Date: December 1, 1986

Roll Call Number: 86-5524

Action: Establishment by Ordinance No. 10,901 the Access Advisory Board.

BOARD/COMMISSION ACTION(S):

Board: Access Advisory Board

Date: June 18, 2014

Resolution Number: 14-22

Action: Approval of AAB rule change; cancellation of meetings. Approved 10-0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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