

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 14, 2014
	<b>Agenda Item No.</b> 25A <b>Roll Call No.</b> <u>14-1048</u> <b>Communication No.</b> <u>14-333</u> <b>Submitted by:</b> Phillip Delafield, Community Development Director

**AGENDA HEADING:**

Removal of the Hillsboro Neighborhood Association from the list of recognized neighborhoods.

**SYNOPSIS:**

As part of the City’s Neighborhood Recognition Policy, recognized neighborhoods are required to submit a variety of information once a year to maintain their recognized status. To facilitate this requirement, staff prepares an annual survey form and mails it to the neighborhood association officers. This year the survey was mailed February 28, 2014 and was due March 31, 2014. Two (2) reminder letters were sent on April 1<sup>st</sup> and April 30<sup>th</sup>. As of Wednesday, June 25, 2014, staff has received completed surveys from 54 of the 56 recognized neighborhoods. The two (2) remaining neighborhoods are Hillsboro and Laurel Hill. Numerous attempts have been made to follow up with the Hillsboro and Laurel Hill neighborhood to obtain the survey information. Staff received no response from Hillsboro.

**FISCAL IMPACT: NONE**

**ADDITIONAL INFORMATION:**

The Hillsboro Neighborhood Association has not returned their 2014 survey. Numerous attempts have been made to contact the Hillsboro board members. The only response came from the last known Secretary who indicated that he had recently moved out of Des Moines. It appears that the Hillsboro Neighborhood Association is no longer active. The neighborhood is relatively small and could potentially be merged with the Easter Lake Neighborhood in the future.

On July 2, 2014, the Neighborhood Revitalization Board made a recommendation that the City Council remove Hillsboro from the list of recognized neighborhoods for failing to comply with the Neighborhood Recognition Policy. De-recognition of Hillsboro does not preclude them from reorganizing in the future and applying to become recognized again or from merging with another neighborhood association.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S):**

Board: Neighborhood Revitalization Board

Date: July 2, 2014

Resolution Number: N/A

Action: Recommend that the City Council of the City of Des Moines remove the Hillsboro Neighborhood Association from the list of Recognized Neighborhoods.

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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