

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 28, 2014
	<b>Agenda Item No.</b> 20 <b>Roll Call No.</b> <u>14-1139</u> <b>Communication No.</b> <u>14-361</u> <b>Submitted by:</b> <b>Larry D. Hulse, Interim City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for Anthony Beminio, Tony Knox, W David Lockard, Lillie Miller, Mike Minnick, and Jennifer Westlake.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,364 (Beminio); \$2,407 (Knox); \$3,004 (Lockard); \$2,407 (Miller); \$1,825.60 (Minnick); \$1,364 (Westlake)

Funding Source:

- PD226000 – Police – State Forfeited Funds (Beminio)
- PD226000 – Police – State Forfeited Funds (Knox)
- PD226000 – Police – State Forfeited Funds (Lockard)
- PD226000 – Police – State Forfeited Funds (Miller)
- CD042048 – Community Development – Mechanical Inspection (Minnick)
- PD226000 – Police – State Forfeited Funds (Westlake)

**ADDITIONAL INFORMATION:**

**Anthony Beminio, (R-0) Senior Police Officer**, to Kansas City, MO, from September 14 – September 19, 2014 (\$1,364) to attend a five (5) day seminar entitled “Detective and New Criminal Investigator” that is being conducted at the Public Agency Training Council Training Center. The training is designed to help familiarize officers on how to conduct follow-up investigations and start to provide the foundation of the techniques they will use to become effective detectives.

**Tony Knox, (R-0) Lieutenant**, to Los Angeles, CA, from August 10 – August 17, 2014 (\$2,407) to attend the 42<sup>nd</sup> Annual National Education and Training Conference sponsored by the National Black Police Association. The conference will provide several educational workshops, as well as an opportunity to network with other officers, which could provide help in the recruitment and retention of viable officers.

**W David Lockard, (NR-0) Mobile Data System Administrator**, to Huntsville, AL, from September 7 – September 14, 2014 (\$3,004) to attend training sponsored by Intergraph/Hexagon Corporation that will allow for certification as a software administrator on the mobile software currently being used in

the City's squad cars. The training will allow for better maintenance of the software and also assist in modifications of the software that will improve the abilities of the software.

**Lillie Miller, (R-0) Sergeant**, to Los Angeles, CA, from August 10 – August 17, 2014 (\$2,407) to attend the 42<sup>nd</sup> Annual National Education and Training Conference sponsored by the National Black Police Association. The conference will provide several educational workshops, as well as an opportunity to network with other officers, which could provide help in the recruitment and retention of viable officers.

**Mike Minnick, (NR-0) Senior Mechanical Inspector**, to Minneapolis, MN from September 14 – September 21, 2014 (\$1,825.60) to attend the 85<sup>th</sup> Annual Education and Business Conference of the International Association of Plumbing and Mechanical Officials. The conference allows the participant to participate in the plumbing and mechanical code development processes and delivers training on the latest construction technology.

**Jennifer Westlake, (R-0) Senior Police Officer**, to Kansas City, MO, from September 14 – September 19, 2014 (\$1,364) to attend a five (5) day seminar entitled “Detective and New Criminal Investigator” that is being conducted at the Public Agency Training Council Training Center. The training is designed to help familiarize officers on how to conduct follow-up investigations and start to provide the foundation of the techniques they will use to become effective detectives.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of July 21, 2014, is \$0.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

#### **BOARD/COMMISSION ACTION(S): NONE**

#### **ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).