

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	August 25, 2014
	<b>Agenda Item No.</b>	<b>30</b>
	<b>Roll Call No.</b>	<b><u>14-1307</u></b>
	<b>Communication No.</b>	<b><u>14-417</u></b>
	<b>Submitted by:</b>	<b>Judy A. Bradshaw, Chief of Police</b>

**AGENDA HEADING:**

Approval of Impound Towing and Storage Bid Specifications and permission for the City Purchasing Department to distribute specifications to qualified vendors.

**SYNOPSIS:**

The Police Department, with the assistance of the Legal Department, Purchasing Department, and the City Manager’s Office have completed specifications and now seek approval of this bidding document allowing the Purchasing Department to initiate a new bidding process for an Impound Towing and Storage Contractor.

**FISCAL IMPACT:**

Amount: \$50,000. The value of the contract between the City of Des Moines and the successful bidder is estimated to be up to \$325,000, but with the consideration of the revenue the City receives from the auction proceeds of some vehicles along with the State of Iowa, the net expense attributable to the Police Department budget will be approximately up to \$50,000 per year. These expenses are expected and budgeted in the current Fiscal Year (FY) 2015 adopted budget.

Funding Source: All revenues and expenses will be attributed to PD222374, page 193 of the Recommended Adopted Operating Budget FY ending June 30, 2015.

**ADDITIONAL INFORMATION:**

The City desires to formalize a contract with a qualified contractor to provide towing and storage services for the Police Department. The motor vehicles towed and stored will have been involved in various types of criminal activity, present a traffic hazard, or be in violation of the City’s traffic ordinances.

The average number of vehicles towed by the Police Department in the years 2012 and 2013 was 4,614.

The cost evaluation associated with this bid shall be formulated from the cost evaluation sheets included with the specifications sent to the vendors. All contractors will be informed that the City is adamant that the cost for the same service or services to the owner of an impounded vehicle shall not exceed the cost for the same service or services incurred by the City.

**PREVIOUS COUNCIL ACTION(S):**

Date: November 9, 2009

Roll Call Number: [09-2066](#)

Action: Consideration of appeal by Crow's Auto Service, Inc. on Finance Director's decision to award impound towing and storage contract bid to G & S Service, Inc. and award of bid to the following:

- (A) [ALTERNATE 1](#) – Accepting Finance Director's decision on appeal of bid award recommendation for impound towing and storage contract to G & S Service, Inc. and approving award of contract to G & S Service, Inc. ([Council Communication No. 09-795](#)) Moved by Mahaffey to adopt; refer to the City Manager to monitor performance measures and complaints, and to provide a report prior to renewal of the contract. Any serious issues will come to Council immediately. Motion Carried 5-1-1. Nays: Vlassis. Absent: Kiernan.

Date: August 24, 2009

Roll Call Number: [09-1603](#)

Action: [Rejection](#) of impounded vehicle towing and storage bids and directing Procurement Administrator to reissue invitation to bid with revised bid specifications. ([Council Communication No. 09-613](#)) Moved by Vlassis to adopt and expedite the process if possible. Motion Carried 7-0.

Date: August 10, 2009

Roll Call Number: [09-1509](#)

Action: [Bids](#) from G & S Services Inc. (Glen Mikel, Owner/President) and Crow's Automotive Services d/b/a Crow Tow (Randy Crow, President) to furnish impounded vehicle towing and storage services for use by the Police Department, estimated cost \$522,209. (Nine bids mailed, three received). ([Council Communication No. 09-547](#)) Moved by Coleman to continue to August 24, 2009 meeting and refer to City Manager for additional information regarding citizen fees being considered in bid process. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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