

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	August 25, 2014
	Agenda Item No.	20
	Roll Call No.	<u>14-1297</u>
	Communication No.	<u>14-425</u>
	Submitted by:	Larry D. Hulse, Interim City Manager

AGENDA HEADING:

Submitting travel and training requests for Terry Bennigsdorf, T. M. Franklin Cownie, Laura Graham, and Patrick Phelan.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,251.00 (Bennigsdorf); \$1,608.40 (Cownie); \$0 (Cownie); \$2,226.34 (Graham); \$3,115 (Phelan)

Funding Source:

- CD042047 – Community Development – Electrical Inspection (Bennigsdorf)
- MC180180 – Mayor and Council (Cownie)
- MC180180 – Mayor and Council (Cownie)
- CM001000 – City Manager – Administration (Graham)
- FD107114 – Fire – Commercial Fire Inspection (Phelan)

ADDITIONAL INFORMATION:

Terry Bennigsdorf, (NR-0) Senior Electrical Inspector, to Cleveland, OH, from September 20 – September 24, 2014 (\$1,251) to attend the 2014 annual Western Code seminar sponsored by the International Association of Electrical Inspectors. The seminar will provide the opportunity to learn the latest techniques for installing and inspecting the new green systems (solar and wind generation) that are coming on line, and reviewing changes in the upcoming 2014 National Electrical code. The meeting will also provide networking opportunities with inspectors in cities both locally and nationwide.

T.M. Franklin Cownie, (R-1) Mayor, to Sacramento, CA, from September 26 – September 30, 2014 (\$1,608.40) to attend the United States Conference of Mayors 2014 Fall Leadership meeting. The meeting provides the opportunity to connect with fellow mayors elected officials, and business leaders while learning about best practices from other communities.

T.M. Franklin Cownie, (R-1) Mayor, to Yichang, China and Kaohsiung, Taiwan, from September 9 – September 18, 2014 (\$0) to participate as a presenter at the 2014 International Conference on Disaster Mitigation and Adaption. The conference will promote building relationships with global

leaders in order to perpetuate goodwill and advance economic opportunities while taking advantage of international partnership and funding opportunities. The International Council for Local Environmental Initiatives has agreed to fund this trip.

Laura Graham, (R-0) Assistant to the City Manager, to Charlotte, NC, from September 14 – September 17, 2014 (\$2,226.34) to attend the International City Manager Association’s annual conference. The conference provides access to an abundance of educational, information-sharing, and networking tools to help manage local government.

Patrick Phelan, (R-0) Fire Protection Engineer, to Long Beach, CA, from October 11 – October 17, 2014 (\$3,115) to attend the Society of Fire Protection Engineers 2014 SFPE Conference & Expo. Conference presentations are associated training seminars on various topics in the industry, providing the opportunity for professional development, training, and networking with representatives from across the fire protection industry.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY2015, as of August 18, 2014, is \$21,218.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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