

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 22, 2014
	Agenda Item No.	8
	Roll Call No.	<u>14-1447</u>
	Communication No.	<u>14-459</u>
	Submitted by:	Pamela S. Cooksey, P.E., Interim City Engineer

AGENDA HEADING:

Approving Professional Services Agreement with Bolton & Menk, Inc. for professional services for the 42nd Street Streetscape, not to exceed \$190,464.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Bolton & Menk, Inc., Brad DeWolf, President, 2730 Ford Street, Ames, IA 50010, for a total cost not to exceed \$190,464, based on hourly rates, to provide professional services for the 42nd Street Streetscape.

FISCAL IMPACT:

Amount: \$190,464

Funding Source: 2014-2015 CIP, Page Street-35, Streetscape Improvements, ST231, being \$177,116 from private contributions, and \$13,348 from Sanitary-8, Eastern Ingersoll Run Sewer Separation, SS132, Storm Water Utility Funds, for storm sewer design.

ADDITIONAL INFORMATION:

Since 2007, the Roosevelt Cultural District (RCD) has been working towards streetscape improvements on 42nd Street, from Center Street to Crocker Street. The City of Des Moines, along with the RCD, hired Bolton & Menk, Inc. to conduct a concept planning process. The planning process included area business and property owners, representatives from adjacent neighborhoods, City staff, and other important stakeholders such as the Des Moines Playhouse, DART, and the Des Moines Public School District. The Concept Plan was completed in 2013 and approved by the City Council on September 9, 2013, by Roll Call No. 13-1400.

As part of the streetscape process, the community group requesting the streetscape improvements must enter into a Memorandum of Understanding (MOU) with the City to outline the roles and responsibilities of both the City and the RCD for the remainder of the project. The MOU was approved by City Council on August 25th, 2014, by Roll Call No. 14-1329.

The next step is to complete final design and prepare plans and specifications for construction. Staff has negotiated a Professional Services Agreement with Bolton & Menk, Inc. for a total cost not to exceed \$190,464 based on hourly rates, to provide design services.

PREVIOUS COUNCIL ACTION(S):

Date: August 25, 2014

Roll Call Number: [14-1329](#)

Action: [Memorandum](#) of Understanding with the Roosevelt Cultural District and Letter of Support for the implementation of the 42nd Street Streetscape Project. ([Council Communication No. 14-416](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: September 23, 2013

Roll Call Number: [13-1485](#)

Action: [Support](#) of Roosevelt Cultural District's submittal of a letter of intent to the Iowa Great Places Program for grant fundraising for the 42nd Street Streetscape Project. ([Council Communication No. 13-473](#)) Moved by Hensley to adopt; refer to the City Manager to coordinate with the other Des Moines applicants. Motion Carried 6-1.

Date: September 9, 2013

Roll Call Number: [13-1400](#)

Action: [Roosevelt](#) Cultural District Streetscape Concept Plan. ([Council Communication No. 13-467](#)) Moved by Hensley to adopt; refer to the City Manager for review and recommendation regarding alternatives to the plan, and to consider application for a Great Places grant. Motion Carried 7-0.

Date: November 5, 2012

Roll Call Number: [12-1682](#)

Action: [Approving](#) Professional Services Agreement with Bolton & Menk, Inc. for conceptual design services for the Roosevelt Cultural District Streetscape, not to exceed \$67,870. ([Council Communication No. 12-566](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: June 11, 2012

Roll Call Number: [12-0862](#)

Action: [Authorization](#) to proceed with conceptual design, including issuance of a Request for Proposals (RFP) for professional services for the Roosevelt Cultural District Streetscape. ([Council Communication No. 12-284](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on consultant services for professional services.

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