

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	October 6, 2014
	Agenda Item No.	39
	Roll Call No.	<u>14-1600</u>
	Communication No.	<u>14-486</u>
	Submitted by:	Scott E. Sanders, City Manager

AGENDA HEADING:

Accepting selection of Davey Resource Group for street and park tree inventory, management software, software maintenance and hosting, and training services, authorizing the city manager to negotiate and execute agreements for the provision of same with Davey Resource Group and Tree Des Moines.

SYNOPSIS:

Recommend acceptance of selection of Davey Resource Group for City Street and Park Tree Inventory and Management Software.

FISCAL IMPACT:

Amount: \$100,000 of City funding.

Funding Source: 2014-2015 Capital Improvement Program (CIP), Miscellaneous Improvements -5, City Tree Replacement Fund, MS007, G.O. Bonds

ADDITIONAL INFORMATION:

On August 11, 2014, by Roll Call No. 14-1237 the Council approved an exception to the procurement ordinance competitive bidding requirements for good cause, authorizing Tree Des Moines to issue a Request for Proposals (RFP) for a Tree Inventory, Management Plan, and Management Software, and approved a commitment of \$100,000 for the procurement of such inventory.

On August 12, 2014, Tree Des Moines issued an RFP. Three (3) proposals were received. Three (3) proposals were received. ArborPro, Davey Resource Group, and Talking2Trees were scored by a team of Tree Des Moines and City of Des Moines staff. The scoring identified Davey Resource Group as the highest scoring proposal. The project came in under estimate at \$373,700 for the tree inventory (\$353,100 for City trees and \$20,600 for Des Moines Water Works trees), and \$14,000 for the inventory management plan, 5-year software license, software maintenance and hosting, training service, and mobile devices necessary for the City to use and maintain the inventory management system.

Because the inventory and management plan came in under the original estimate of \$400,000, the amount required of Tree Des Moines to raise prior to execution of an agreement and payment of the City's \$100,000 has been reduced from 75% of project cost to 72%, which maintains the City's original commitment.

Davey Resource Group is the consulting division of The Davey Tree Expert Company. Established in 1992, Davey Resource Group is the leader in urban forestry and has provided expert consulting to a wide variety of clients, including municipalities, parks, cemeteries, golf courses, utilities, and the private sector. The company has inventoried over 2 million trees while conducting more than 300 urban tree inventory projects.

The tree inventory and associated software will allow the Forestry Division of Public Works to generate and process work orders and work records for maintenance scheduling and monitoring, calculate maintenance costs, link to the National Tree Benefit Calculator to estimate the ecosystem benefits City trees provide to the community, as well as provide real time viewing of updates to the inventory itself.

If accepted, Davey Resource Group and Tree Des Moines will enter into an agreement and begin work in earnest for Des Moines Water Works. The street and park tree inventory will begin next spring subject to successful fundraising by Tree Des Moines. The City's portion of the project cost will be paid upon successful completion of the inventory and subsequent licensing agreements are in place between the City of Des Moines and Davey Resource Group for the Management Software necessary to maintain the inventory.

PREVIOUS COUNCIL ACTION(S):

Date: August 11, 2014

Roll Call Number: [14-1237](#)

Action: [Exception](#) to the procurement ordinance competitive bidding requirements for good cause, authorizing Tree Des Moines to issue a request for proposals for a tree inventory, management plan and management software and approving a commitment of \$100,000 for the procurement of such inventory. ([Council Communication No. 14-375](#)) Moved by Hensley to approve. Refer to City Manager to give a full presentation on this topic at the August 25th Council workshop. Motion Carried 7-0.

Date: March 10, 2014

Roll Call Number: [14-0394](#)

Action: [On](#) recommended Capital Improvement Program (CIP) for fiscal years 2014-2015 through 2019-2020. ([Council Communication No. 14-108](#)) Moved by Hensley to adopt and refer to the City Manager to look for funding options for bridge repairs and bus rapid transit in Des Moines. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Completion of the inventory and final payment by the City of Des Moines sometime in spring 2015.

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