

 <h1 style="text-align: center;">Council Communication</h1> <p style="text-align: center;">Office of the City Manager</p>	Date: October 6, 2014
	Agenda Item No. 17 Roll Call No. <u>14-1565</u> Communication No. <u>14-488</u> Submitted by: Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for Darlene Blake, T.M. Franklin Cownie, T.M. Franklin Cownie, Jeff Cronin, Terry Mitchell, Greg Morse, Roger Nowadzky, Bryan O’Donnell, Jeremy Sprague and Tim Woods.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,850.00 (Blake); \$1,714.85 (Cownie); \$927.00 (Cownie); \$2,272.00 (Cronin); \$2,272.00 (Mitchell); \$4,962.00 (Morse); \$1,850.00 (Nowadzky); \$2,063.00 (O’Donnell); \$2,273.00 (Sprague); \$1,850.00 (Woods).

Funding Source:

- CM021000 – City Manager – Sister Cities Commission (Blake)
- MC180180 – Mayor and Council (Cownie)
- MC180180 – Mayor and Council (Cownie)
- PD226000 – Police – State Forfeited Funds (Cronin)
- PD226000 – Police – State Forfeited Funds (Mitchell)
- PD226000 – Police – State Forfeited Funds (Morse)
- CM021000 – City Manager – Sister Cities Commission (Nowadzky)
- PD226000 – Police – State Forfeited Funds (O’Donnell)
- PD226000 – Police – State Forfeited Funds (Sprague)
- CM021000 – City Manager – Sister Cities Commission (Woods)

ADDITIONAL INFORMATION:

Darlene Blake (R-1) Chairperson, Sister Cities Commission, to Shijiazhuang, China, from October 20 – October 26, 2014 (\$1,850.00) to serve as a representative of the Greater Des Moines Sister Cities Commission. The visit will involve visits with government leaders to further relations through exchanges related to government operations, education systems, tourism, the arts, and culture.

T.M. Franklin Cownie (R-4) Mayor, to Little Rock, AR, from October 7 – October 11, 2014 (\$1,714.85) to participate as a panelist at the United States Conference of Mayors Ports/Exports and

Imports. The conference will provide an opportunity to exchange best practices in developing metro export expansion strategies. The sessions will also focus on the unique role inland ports play in the nation's transportation system.

T.M. Franklin Cownie (NR-4) Mayor, to New Orleans, LA, from October 21 – October 23, 2014 (\$927.00) to participate as a panelist at Greenbuild International Conference through the United States Green Building Council. This conference brings together thousands of building professionals from all over the world for three days of educational sessions, renowned speakers and special sessions, LEED workshops and tours of the host city's green buildings.

Jeff Cronin (NR-0) Detective Family Conflict Section, to Huntsville, AL, from December 7 – December 13, 2014 (\$2,272.00) to attend a course entitled, "Forensic Interviewing of Children." The class will work to improve skills necessary to interview children.

Terry Mitchell (NR-0) Detective Family Conflict Section, to Huntsville, AL, from December 7 – December 13, 2014 (\$2,272.00) to attend a course entitled, "Forensic Interviewing of Children." The class will work to improve skills necessary to interview children.

Greg Morse, (NR-0) Senior Police Officer, to St. Paul, MN, from October 26 – October 31, 2014 (\$4,962.00) to attend a five day training course presented by Cellebrite. The class will help increase the skills necessary to forensically examine cellular telephones.

Roger Nowadzky (R-0) Vice Chairperson, Sister Cities Commission, to Shijiazhuang, China, from October 20 – October 26, 2014 (\$1,850.00) to serve as a representative of the Greater Des Moines Sister Cities Commission. The visit will involve visits with government leaders to further relations through exchanges related to government operations, education systems, tourism, the arts, and culture.

Bryan O'Donnell, (NR-0) Detective, to Wilmington, DE, from November 16 – November 22, 2014 (\$2,063.00) to attend a course entitled, "Financial Investigation Practical Skills." The course will develop the practical skills, insights, and knowledge necessary to manage a successful financial investigation from start to finish, including identifying and addressing complex, criminal activities, organizing and documenting critical evidence, and presenting a case for prosecution.

Jeremy Sprague, (NR-0) Detective, to Wilmington, DE, from November 16 – November 22, 2014 (\$2,063.00) to attend a course entitled, "Financial Investigation Practical Skills." The course will develop the practical skills, insights, and knowledge necessary to manage a successful financial investigation from start to finish, including identifying and addressing complex, criminal activities, organizing and documenting critical evidence, and presenting a case for prosecution.

Tim Woods (R-0) Chairperson, Shijiazhuang City Committee, Sister Cities Commission, to Shijiazhuang, China, from October 20 – October 26, 2014 (\$1,850.00) to serve as a representative of the Greater Des Moines Sister Cities Commission. The visit will involve visits with government leaders to further relations through exchanges related to government operations, education systems, tourism, the arts, and culture.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of September 30, 2014, is \$65,918.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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