

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	October 20, 2014
	Agenda Item No. Roll Call No. Communication No. Submitted by:	39B <u>14-1651</u> <u>14-502</u> Dan E. Ritter, Interim Finance Director, and Pamela S. Cooksey, Interim City Engineer

AGENDA HEADING:

Approving low dollar compliant bid for Kaleidoscope Skywalk HVAC replacement services as submitted by Central Iowa Mechanical at a total cost of \$33,260.

SYNOPSIS:

The procurement agent solicited bids by advertisement and mailing Invitation to Bid V15-037 to 10 potential bidders with one (1) bid received. The sole bid was received from Central Iowa Mechanical, 204 SW 2nd Street, Des Moines, IA 50309, Larry Goode, President, at a total cost of \$33,260. Seven (7) contractors did not respond, and two (2) contractors were unable to bid. Based on this information, staff recommends the contract be awarded to Central Iowa Mechanical.

FISCAL IMPACT:

Amount: \$33,260.00

Funding Source: 2014-2015 CIP, Page Street – 29, Skywalk System, SW094, G.O. Bonds

ADDITIONAL INFORMATION:

On September 10, 2014, City staff held a pre-bid meeting at the Kaleidoscope Building to allow for interested contractors to visit the Skywalk Bridge where the current HVAC unit is located that is to be replaced. Three (3) contractors including Central Iowa Mechanical were in attendance. All three (3) expressed interest in bidding this HVAC replacement.

On October 1, 2014, the procurement agent received only one (1) bid for this HVAC replacement. The sole bid was received from Central Iowa Mechanical. After the bid was opened and read, City staff contacted the other two (2) contractors who were at the pre-bid meeting. One (1) contractor did not bid due to non-response from a potential sub-contractor. The second contractor did not bid due to the company's overbooked work schedule.

The current HVAC unit is approximately 29 years old. Typical service life is 20-25 years. Repairs are difficult if not impossible due to the age of the unit and lack of replacement parts.

Per Skywalk agreement dated May 31, 1985, Article VII, 1. (c) Major repairs to the Skywalk Bridges and major repairs to electrical, heating, ventilating and air conditioning equipment used in conjunction with such Skywalk Bridges shall be performed by City as needed and at the sole expense of City.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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