

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	October 20, 2014
	Agenda Item No.	50
	Roll Call No.	<u>14-1663 14-1664 14-1665</u>
	Communication No.	<u>14-503</u>
	Submitted by:	Pamela S. Cooksey, P.E., Interim City Engineer

AGENDA HEADING:

Approving and authorizing execution of three (3) Agreements related to the expansion of the Des Moines Bicycle Program, including:

- (A) Iowa Department of Transportation (IDOT) Iowa Clean Air Attainment Program Funding Agreement;
- (B) Development and Completion Agreement; and
- (C) Economic Development Grant Agreement.

SYNOPSIS:

Recommend approval of the following three (3) Agreements related to the expansion of the Des Moines Bicycle (B-Cycle) Program:

- (A) IDOT Agreement for an Iowa Clean Air Attainment Program (ICAAP) funds in the amount of \$125,000 for the expansion of the Des Moines B-Cycle Program.
- (B) Development and Completion Agreement between the City and the Des Moines Bicycle Collective for development and completion of the expansion of the Des Moines B-Cycle Program which identifies the City responsibility as recipient of the ICAAP funding.
- (C) Economic Development Grant Agreement between the City and the Des Moines Bicycle Collective in the amount of \$15,000 to be used towards the operations of the B-Cycle program in Des Moines.

In addition, City staff will assist the Des Moines Bicycle Collective with fulfilling IDOT requirements, submitting reimbursement requests to IDOT, and passing those funds to the Des Moines Bicycle Collective.

FISCAL IMPACT:

Amount: \$171,250 project cost.

Funding Source: Revenue through various funding sources for construction as follows:

- \$125,000 ICAAP Funds;
- \$31,250 (estimated) private funds from the Des Moines Bicycle Collective; and

- \$15,000 Economic Development Grant from the City of Des Moines, 2014-15 Operating Budget, City Manager, Economic Development Enterprise, S743, CMO25033, Page 37.

ADDITIONAL INFORMATION:

The Des Moines Bicycle Collective is a membership based bike sharing system that is physically enabled through a network of self-service wireless stations that allow both checking out and returning of bikes throughout the public sharing system. The Des Moines Bicycle Collective has been successful in raising funds to install six (6) B-Cycle sharing stations so far. These include the kiosks and rental bikes.

On June 14, 2010, by Roll Call No. 10-0930, the Council authorized the City Manager to negotiate an Agreement for Grant Assistance in the amount of \$20,000 to the Des Moines Bicycle Collective to help establish a B-Cycle program.

The Des Moines Bicycle Collective plans to expand the program now through the use of private investment and ICAAP grant dollars. On February, 25, 2013, by Roll Call No. 13-0293, the Council authorized the City Manager to submit a Letter of Intent and subsequent funding application to the Des Moines Area Metropolitan Planning Organization for IDOT funding of new bicycle sharing stations in the City of Des Moines. The goal of the ICAAP is to reduce congestion and thereby improve air quality. Providing more options for people to use alternative modes of transportation fits within this category. The current funding of \$125,000 provided by this ICAAP Agreement will be used for the expansion of the Des Moines B-Cycle Program.

Elements of the ICAAP Agreement include:

- The City shall be the lead organization for carrying out the provisions of this agreement.
- The City shall be responsible for the development and completion of the project to expand the Des Moines B-Cycle Program.
- Eligible project costs which are incurred after the authorization date for the project shall be paid as follows:
 - ICAAP Funds \$125,000
 - Private Contribution \$31,250
 - ICAAP Project Total \$156,250
- The portion of total project costs paid by the ICAAP grant shall not exceed \$125,000 or 80% of the total cost of the eligible items, whichever is the smaller amount.
- The City shall maintain, or cause to be maintained for the intended public use, the improvement for the useful life of the B-Cycle equipment.

The Des Moines Bicycle Collective will be responsible for these items per the Development and Completion Agreement between the City and the Collective.

The planned locations of the three (3) new downtown B-Cycle Stations include: E.4th Street & E. Locust Street, 10th Street & Walnut Street, and 5th Avenue & Grand Avenue. In addition, the current 7th Street & Grand Avenue station will be removed and reinstalled on the State of Iowa property at E.12th Street & Grand Avenue. The B-Cycle stations are portable and can be removed and reinstalled to adjust to use patterns.

The Des Moines Bicycle Collective has been absorbing operation and maintenance costs, including volunteer and paid staff of a lead mechanic and apprentice mechanic. The Des Moines Bicycle Collective is asking for City support to continue its operations and hire a full time B-Cycle Program

Coordinator. City staff also recommends approval of an Economic Development Grant Agreement in the total amount of \$15,000 over two (2) years to fund a portion of B-Cycle's continued operations so that this program can continue to be supported and grow larger in the Des Moines area. This public/private partnership is an example of new and innovative ways we can work together to improve the health and wellness of our citizens and visitors, encourage multi-modes of transportation and decrease our impact on the environment.

PREVIOUS COUNCIL ACTION(S):

Date: February 25, 2013

Roll Call Number: [13-0293](#)

Action: [Authorize](#) the City Manager to Co-Sponsor with the Des Moines Bicycle Collective for an Iowa Clean Air Attainment Program (ICAAP) funding application to the Iowa Department of Transportation (IDOT) for Des Moines B-Cycle Program Expansion. ([Council Communication No. 13-095](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: June 14, 2010

Roll Call Number: [10-0930](#)

Action: [City](#) Manager to negotiate an agreement of grant assistance for the Bike Collective to help establish a B-Cycle Program, \$20,000. ([Council Communication No. 10-348](#)) Moved by Hensley to adopt. Motion Carried 6-1. Nays: Coleman.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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