

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: October 20, 2014
	Agenda Item No. 25 Roll Call No. <u>14-1636</u> Communication No. <u>14-514</u> Submitted by: Scott E. Sanders, City Manager

AGENDA HEADING:

Submitting travel and training requests for Skip Moore and Jason Van Essen.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,489.24 (Moore); \$1,871 (Van Essen)

Funding Source:

- MC180180 – Mayor and Council (Moore)
- CD040040 – Community Development - Planning (Van Essen)

ADDITIONAL INFORMATION:

Skip Moore (R-0) Council Member, to Charlotte, NC, from November 3 – November 6, 2014 (\$1,489.24) to attend 2014 Partners in Community Forestry Conference and ACTree Day. The conference will provide an opportunity for all groups that serve community green space to join together to discuss the latest in urban forest partnerships, planning and management, models of sustainability and innovation.

Jason Van Essen (NR-0) Senior City Planner, to Savannah, GA, from November 11 – November 14, 2014 (\$1,871) to attend the National Trust of Historic Preservation National Conference. The conference will increase preservation knowledge and enhance the ability to provide technical support to the Historic Preservation Commission, the City Council, and owners of historic property. The cost of travel will be reimbursed by the State Historic Society of Iowa on expenditures up to \$2,000.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of October 14, 2014, is \$91,391.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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