

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 3, 2014
	Agenda Item No.	21
	Roll Call No.	<u>14-1710</u>
	Communication No.	<u>14-534</u>
	Submitted by:	Scott E. Sanders, City Manager

AGENDA HEADING:

Submitting travel and training requests for Benjamin Campbell and Alisha Rankin.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$2,873 (Campbell); \$2,873 (Rankin)

Funding Source:

- PD226000 – Police – State Forfeited Funds (Campbell)
- PD226000 - Police – State Forfeited Funds (Rankin)

ADDITIONAL INFORMATION:

Benjamin Campbell (NR-0) Crime Scene Investigator, to Long Beach, CA, from January 4 – January 17, 2015 (\$2,873) to participate in a Field Evidence Technician Course sponsored by California State University, Center for Justice Research & Training. The course will produce an understanding of fundamental theories and their application and provide training in legal aspects of physical evidence, photography, crime scene searches, casting, fingerprints, blood work, trace evidence, firearms, DNA collection and processing, cellphones, and digital evidence.

Alisha Rankin (NR-0) Crime Scene Investigator, to Long Beach, CA, from January 4 – January 17, 2015 (\$2,873) to participate in a Field Evidence Technician Course sponsored by California State University, Center for Justice Research & Training. The course will produce an understanding of fundamental theories and their application and provide training in legal aspects of physical evidence, photography, crime scene searches, casting, fingerprints, blood work, trace evidence, firearms, DNA collection and processing, cellphones, and digital evidence.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of October 27, 2014, is \$106,811.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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