

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	December 8, 2014
	<b>Agenda Item No.</b>	<b>36</b>
	<b>Roll Call No.</b>	<b><u>14-1857</u></b>
	<b>Communication No.</b>	<b><u>14-582</u></b>
	<b>Submitted by:</b>	<b>Scott E. Sanders, City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for T.M. Franklin Cownie, John Herzog, Amanda Leo, Robert Mezera, Nekesha Palmer, and Josh Rhamy.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$2,903.06 (Cownie); \$1,929.98 (Herzog); \$1,297 (Leo); \$1,929.98 (Mezera); \$3,515.89 (Palmer); \$2,409 (Rhamy)

Funding Source:

- MC180180 – Mayor and Council (Cownie)
- CD042044 – Community Development – Permit & Development Center (Herzog)
- PD226000 - Police – State Forfeited Funds (Leo)
- CD042046 – Community Development – Building Inspection (Mezera)
- HI001000 – Human Rights (Palmer)
- PD226000 - Police – State Forfeited Funds (Rhamy)

**ADDITIONAL INFORMATION:**

**T.M. Franklin Cownie, (R-6) Mayor**, to Washington, DC, from January 20 – January 25, 2015 (\$2,903.06) to attend the 83<sup>rd</sup> Annual Meeting of the United States Conference of Mayors and the 2015 Mayors Innovation Project Winter Meeting. The conferences will provide an opportunity for peer-to-peer exchange with other mayors on common problems faced by cities and solutions, while also providing sound strategies and effective tools to address the City’s issues in an innovative and inclusive way. It will also allow for direct engagement with top officials in the Administration and Congress on local priorities.

**John Herzog (R-0) Building Inspector**, to Las Vegas, NV, from March 8 – March 14, 2015 (\$1,929.98) to attend training sponsored by the International Code Council. The event will provide specialized training that is not offered locally, which will serve in the performance of building code enforcement.

**Amanda Leo (R-0) Polygraph Examiner**, to Grand Rapids, MI, from May 31 – June 5, 2015 (\$1,297) to attend the annual American Association of Police Polygraphists Seminar. The training obtained will be used in pre-employment screening and criminal investigations.

**Robert Mezera (R-0) Senior Building Inspector**, to Las Vegas, NV, from March 8 – March 14, 2015 (\$1,929.98) to attend training sponsored by the International Code Council. The event will provide specialized training that is not offered locally, which will serve in the performance of building code enforcement.

**Nekesha Palmer (R-0) Human Relations Specialist**, to Washington, DC, from January 24 – January 31, 2015 (\$3,515.89) to attend training at the National Fair Housing Academy which is required by HUD. The Academy will provide training on how to conduct a comprehensive, fair and ethical housing investigation.

**Josh Rhamy (NR-0) Sergeant**, to Evanston, IL, from June 14 – June 19, 2015 (\$2,409) to attend a Death Investigation class conducted by Northwestern University. The course will cover, among other topics, crime scene management, cause and manner of death, case management, and officer involved shooting investigations.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of December 1, 2014, is \$138,820.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

#### **BOARD/COMMISSION ACTION(S): NONE**

#### **ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).