

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: February 23, 2015
	Agenda Item No. 7 Roll Call No. <u>15-0281</u> Communication No. <u>15-083</u> Submitted by: Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Authorization to proceed with an assessed sidewalk project on Garfield Avenue from E. 32nd Street to E. 33rd Street.

SYNOPSIS:

Recommend approval of the authorization to proceed with an assessed sidewalk project on the north side of Garfield Avenue from E. 32nd Street to E. 33rd Street. The City Council has received petitions requesting construction of a sidewalk at this location.

FISCAL IMPACT:

Amount: \$10,000 (preliminary work only)

Funding Source: 2014-2015 CIP, Page Street-26, Sidewalks – School and Priority Routes, SW081, G.O. Bonds

ADDITIONAL INFORMATION:

On August 21, 2006, by Roll Call No. 06-1711, the City Council approved a revised policy for assessment of new sidewalk construction. Under this City Council Sidewalk Assessment Policy, construction of new sidewalks, on one (1) side or both sides of the street, is assessed to the abutting property owners on a front footage basis. The abutting property is assessed only for the actual sidewalk (4-inches and 6-inches at driveways) fronting the property. Sidewalks at intersections that do not abut private property are constructed at City cost. The property owner is assessed for only 50% of the actual sidewalk construction costs plus engineering costs, limited to a maximum of 10% of construction costs. The City of Des Moines pays for the cost of grading, wall construction, and reconstruction of driveway approaches where necessary, right-of-way and easement costs, and engineering costs over 10% of the construction costs. A subsidy program is available for residential property owners meeting income guidelines, which will pay 100% of the sidewalk assessment for qualifying property owners. Council authorization to proceed with preliminary planning and design for installation of sidewalks on this street is requested at this time.

Petitions for paving this sidewalk were received by the City Council on January 12, 2015 under Roll Call 15-0065. It is recommended the following procedure be used to establish sidewalk along the north side of Garfield Avenue from E. 32nd Street to E. 33rd Street as follows:

1. Council authorization to proceed with preliminary work.
2. Informational Mailing – Upon Council approval of the tentative program, each assessed property owner will be sent a mailing from the City Engineer. The mailing will contain general information about the sidewalk project and each owner's estimated assessment.
3. Opportunity to Address City Council – Notice will be given to all affected property owners so that they may have the opportunity to express their views to City Council before the expense of right-of-way acquisition and the preparation of final plans is incurred.
4. Decision to proceed with preparation of design plans and specifications – At the meeting where affected property owners are given opportunity to address City Council, the City Council should decide whether the sidewalk should be deleted from the program or should direct the City Engineer to prepare final plans on the sidewalk.
5. Adoption of Resolution of Necessity – The Resolution of Necessity will be presented to Council shortly after the meeting where affected property owners are given opportunity to address City Council.

PREVIOUS COUNCIL ACTION(S):

Date: January 12, 2015

Roll Call Number: [15-0065](#)

Action: [Petition](#) in favor of constructing sidewalks on the north side of Garfield Avenue, from E. 32nd Street to E. 33rd Street. Moved by Mahaffey to receive, file, and refer to the City Engineer for review and recommendation. Motion Carried 7-0.

Date: August 21, 2006

Roll Call Number: [06-1711](#)

Action: [Revised](#) Assessment Policy for new sidewalk construction. ([Council Communication No. 06-530](#)) Moved by Mahaffey to adopt. Motion Carried 5-1.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on special assessments and construction contracts.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.