

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: February 23, 2015
	Agenda Item No. 21 Roll Call No. <u>15-0306</u> Communication No. <u>15-091</u> Submitted by: Larry D. Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Bert Drost, Chris Hardy, Debora Hobbs, Ryan Moffatt, Nekesha Palmer, Marci Rafdal, Diane Rauh, and Kurt Rueckel.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,279 (Cownie); \$1,754.11 (Drost); \$10,180 (Hardy); \$2,221 (Hobbs); \$2,375 (Moffatt); \$4,105.67 (Palmer); \$1,272.38 (Rafdal); \$2,480 (Rauh); \$2,221 (Rueckel)

Funding Source:

- MC180180 – Mayor and Council (Cownie)
- CD040040 – Community Development – Planning (Drost)
- PD226000 – Police – State Forfeited Funds (Hardy)
- ND409732 – City-wide Training and Benchmarking (Hobbs)
- CD042044 – Community Development – Permit and Development (Moffatt)
- HI001000 – Human Rights – Administration (Palmer)
- CSB00115 – Community Development -CSBG (Rafdal)
- CC001010 – City Clerk – Administration (Rauh)
- ND409732 – City-wide Training and Benchmarking (Rueckel)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie (R-8) Mayor, to Washington, DC, from March 4 – March 7, 2015 (\$1,279) to participate as a panelist for the FOCUS 15 event. Most if not all costs will be covered by the French Embassy. The event will provide an opportunity for US Mayors and French officials to meet and determine how US cities could participate in the upcoming Paris Climate Conference.

Bert Drost (NR-0) Senior Planner, to Seattle, WA, from April 17 – April 21, 2015 (\$1,754.11) to attend the American Planning Association’s national conference. The conference will offer sessions about current planning practices and trends, including those related to land use, zoning, GIS, and urban design.

Chris Hardy (NR-0) Lieutenant, to Boston, MA, from May 30 – June 19, 2015 (\$10,180) to attend training at the Police Executive Research Forum – Senior Management Institute. The course will provide intensive training in executive management and leadership from some of the foremost experts in business and government. Leaders in policing and academia will present the latest information about body cameras, surveillance, and social media, along with traditional leaderships topics such as accountability, transparency, management theories and community trust.

Debora Hobbs (R-0) Enterprise Applications Manager, to Atlanta, GA, from May 3 – May 6, 2015 (\$2,221) to attend the Tyler Technologies Connect 2015 annual users' conference. The conference will provide opportunities to learn about Munis directly from Tyler personnel and will also offer the opportunity to network with other system users.

Ryan Moffatt (R-0) Senior Planner, to Seattle, WA, from April 17 – April 21, 2015 (\$2,375) to attend the American Planning Association's national conference. The conference will offer sessions about current planning practices and trends, including those related to land use, zoning, GIS, and urban design.

Nekesha Palmer (R-1) Human Relations Specialist, to Washington, DC, from March 21 – March 28, 2015 (\$4,105.67) to attend training at the National Fair Housing Academy which will provide HUD required training on completing effective evaluation and investigation of disability, reasonable accommodation, and reasonable modification complaints. Learn how to examine and analyze testing evidence, explore the psychological impact of discrimination, and understand the principles of the conciliation process.

Marci Rafdal (R-0) Community Action Administrator, to Atlanta, GA, from April 7 – April 10, 2015 (\$1,272.38) to attend advanced training for Nationally Certified ROMA (Results Oriented Management and Accountability) Trainers. The training will provide increased support in the ROMA process which develops goals, formats data to outcomes and outputs require for Community Action reporting.

Diane Rauh (R-0), City Clerk, to Hartford, CT, from May 15 – May 21, 2015 (\$2,480) to attend the 69th Annual Conference of the International Institute of Municipal Clerks. The conference will provide professional development and networking opportunities. This will enable the City Clerk to exchange ideas regarding citizen demands, legal changes in processes, and new information technologies in order to plan and expedite different tasks.

Kurt Rueckel (NR-0) Budget Analyst II, to Atlanta, GA, from May 3 – May 6, 2015 (\$2,221) to attend the Tyler Technologies Connect 2015 annual users' conference. The conference will provide opportunities to learn about Munis directly from Tyler personnel and will also offer the opportunity to network with other system users.

The budget for travel and training in Fiscal Year (FY) 2015 is \$590,780. The amount expended for travel and training in FY 2015, as of February 16, 2015, is \$209,141.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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