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|  <h1 style="text-align: center;">Council<br/>Communication</h1> <p style="text-align: center;">Office of the City Manager</p> | <b>Date:</b>             | March 23, 2015                            |
|                                                                                                                                                                                                                | <b>Agenda Item No.</b>   | <b>23</b>                                 |
|                                                                                                                                                                                                                | <b>Roll Call No.</b>     | <b><u>15-502</u></b>                      |
|                                                                                                                                                                                                                | <b>Communication No.</b> | <b><u>15-158</u></b>                      |
|                                                                                                                                                                                                                | <b>Submitted by:</b>     | <b>Scott E. Sanders, City<br/>Manager</b> |

## AGENDA HEADING:

Submitting travel and training requests for Matt Anderson, Brady Carney, Bryan Flanigan, Eric Hartman, Erin Olson-Douglas, Scott Sanders, Steve Woody, Linda Harris, Christine Hensley, Skip Moore, Joe Gatto, and T.M. Franklin Cownie.

## SYNOPSIS:

Recommend approval for travel and training requests listed below.

## FISCAL IMPACT:

Amount: \$2,380 (Anderson); \$1,724 (Carney); \$1,323 (Flanigan); \$1,845 (Hartman); \$2,380 (Olson-Douglas); \$2,380 (Sanders); \$2,053 (Woody); \$2,325 (Harris); \$2,380 (Hensley); \$2,380 (Moore); \$2,380 (Gatto); \$2,380 (Cownie)

## Funding Source:

- CM001000 – City Manager – Administration (Anderson)
- PD226000 – Police – State Forfeited Funds (Carney)
- FD107115 – Fire – Fire Investigation (Flanigan)
- PD226000 – Police – State Forfeited Funds (Hartman)
- CM022000 – City Manager – Economic Development (Olson-Douglas)
- CM001000 – City Manager - Administration (Sanders)
- PD226000 – Police – State Forfeited Funds (Woody)
- ND409732 – City-wide Training and Benchmarking (Harris)
- MC180180 – Mayor and Council (Hensley)
- MC180180 – Mayor and Council (Moore)
- MC180180 – Mayor and Council (Gatto)
- MC180180 – Mayor and Council (Cownie)

## ADDITIONAL INFORMATION:

**Matt Anderson (R-0), Assistant City Manager**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**Brady Carney (NR-1) Vice Narcotics Investigator**, to Newport Beach, CA, from May 16 – May 21, 2015 (\$1,724) to attend the Drug/Terrorist and Criminal Interdiction Training Conference conducted

by the International Narcotics Interdiction Association. The training will provide investigators with the tools needed to begin investigations into illicit drug sales/trafficking criminal organizations and activities and also assist officers in strengthening existing cases.

**Bryan Flanigan (NR-0) Lieutenant**, to Benton Harbor, MI, from May 12 – May 15, 2015 (\$1,323) to attend the Residential Electricity for Fire Investigators in-lab program exploring electrical wiring, distribution systems and fire causation. The training session provides hands-on practical experience with wiring residential systems and a better understanding of how electricity can cause fires.

**Eric Hartman (NR-0) Senior Police Officer**, to San Diego, CA, from May 17 – May 21, 2015 (\$1845) to attend IACP Law Enforcement Information Management training. The conference provides a forum in which to share information, best practices and lessons learned regarding state of the art law enforcement information management, communications and interoperability, technology standards and information sharing analysis.

**Erin Olson-Douglas (R-0), Economic Development Coordinator**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**Scott Sanders (R-0), City Manager**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**Steve Woody (NR-0) Sergeant**, to Seattle, WA, from July 10 – July 15, 2015 (\$2,053) to attend the FBI National Academy Associates Annual Training Conference and Exhibition. The conference provides an opportunity to receive over 16 hours of training of professional training in law enforcement topics, an extensive equipment exhibit, and a multitude of networking opportunities.

**Linda Harris (NR-0) Human Resources Generalist**, to Atlanta, GA from May 3 – May 6, 2015 (\$2,325) to attend the Tyler Technologies Connect 2015 annual users' conference. The conference will provide opportunities to learn about Munis directly from Tyler personnel and will also offer the opportunity to network with other system users.

**Christine Hensley (R-1) Council Member**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**Skip Moore (R-1) Council Member**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**Joe Gatto (R-0) Council Member**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

**T.M. Franklin Cownie (R-10) Mayor**, to Washington, DC, from May 10 – May 12, 2015 (\$2,380) to participate in the annual Greater Des Moines Partnership lobbying trip to speak with Congressional leaders about the needs of the City.

The amended budget for travel and training in Fiscal Year (FY) 2015 is \$521,090. The amount expended for travel and training in FY 2015, as of March 17, 2015, is \$235,843.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).