

 <p style="text-align: center;"><b>Council</b> <b>Communication</b> Office of the City Manager</p>	<b>Date:</b>	April 20, 2015
	<b>Agenda Item No.</b>	<b>Roll Call No.</b>
	<b>Communication No.</b>	<u>15-200</u>
	<b>Submitted by:</b>	<b>Pamela S. Cooksey, P.E., City Engineer</b>

**AGENDA HEADING:**

Approving purchase orders for \$33,736.63 to Park-O-Meter (P.O.M.) Inc. and for \$141,825 to IPS Group for parking meters, parts, and repair services.

**SYNOPSIS:**

Recommend approval of a purchase order for \$33,736.63 to P.O.M. Inc. for parking meter parts. P.O.M. Inc. is the manufacturer and sole areawide distributor for parts and repair services for the non-credit card parking meters currently in use by the City of Des Moines.

Recommend approval of the purchase order for \$141,825 for replacement credit card and SmartCard enabled parking meter units. IPS is the manufacturer and sole areawide distributor for parts and repair services for the credit card parking meters currently in use by the City of Des Moines. The Traffic and Transportation Division has an annual replacement program for existing electronic parking meters. The credit card and SmartCard enabled parking meters, including the software, hardware and coin collection system, must match the existing meters, which have been previously furnished by P.O.M. and IPS Group.

**FISCAL IMPACT:**

Amount: \$175,561.63

Funding Source: 2015-2016 Operating Budget, page 73, Engineering Department, Traffic and Transportation, Parking Meter Maintenance and Collections, EG062087

**ADDITIONAL INFORMATION:**

The Traffic and Transportation Division is responsible for the maintenance and repair of approximately 4,000 parking meters in the downtown meter district. The Traffic and Transportation Division has an annual replacement program to upgrade existing electronic parking meters in high-use areas to IPS credit card/SmartCard enabled meters. The program allows for meters that were upgraded, to be combined with new parts from P.O.M. Inc., to upgrade the oldest of meters in downtown.

Over 20% of the existing meters in the downtown meter district are older technology and do not accept SmartCards. Purchasing extra parts from P.O.M. Inc. will enable the City to upgrade the older non-SmartCard-enabled meters in our system to SmartCard-enabled meters at a much quicker rate.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 13, 2014

Roll Call Number: [14-0066](#)

Action: [IPS](#) Group (Dave King, President) sole area-wide distributor for credit card and smart card enabled parking meter units as requested by the Traffic & Transportation Division of the Engineering Department, \$86,490. ([Council Communication No. 14-003](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: April 22, 2013

Roll Call Number: [13-0656](#)

Action: [IPS](#) Group (Dave King, President) for credit card & smart card enabled single space parking meter units requested by the Engineering Department Traffic & Transportation Division, \$115,800. (Four (4) bids mailed, four (4) bids received) Moved by Hensley to adopt. Motion Carried 7-0.

Date: February 25, 2013

Roll Call Number: [13-0321](#)

Action: [POM](#) Inc. (Seth Ward II, Owner & President) for blanket purchase orders for parking meters, replacement parts and repair services to be purchased during fiscal year 2013 for use by the Traffic & Transportation Division, estimated annual cost \$50,000. ([Council Communication No. 13-082](#)) Moved by Hensley to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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