

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	April 20, 2015
	Agenda Item No.	38
	Roll Call No.	<u>15-0685</u>
	Communication No.	<u>15-203</u>
	Submitted by:	Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Resolution with respect to public hearing on the authorization of a lease agreement for the rental of five swimming pool liquid chlorine systems in the principal amount not to exceed \$10,000 annually for three (3) years.

Resolution approving form and authorizing execution of a lease agreement between the City of Des Moines and Hawkins, Inc. for the rental of five (5) swimming pool liquid chlorine systems for a three (3) year period in an amount not to exceed \$10,000 annually and authorizing City Manager to execute same.

SYNOPSIS:

Staff recommends approval to authorize a lease agreement for rental of five (5) swimming pool liquid chlorine systems for a three (3) year period in the principal amount not to exceed \$10,000 annually.

Staff recommends approval to award the Liquid Chlorine Storage and Feed System Lease bid to the lowest compliant bidder and authorize the execution of a lease agreement between the City of Des Moines and Hawkins, Inc. (Doug Freking, Branch Manager, 101 Greene Street, Slater, Iowa 50244) for the rental of five (5) swimming pool liquid chlorine systems for a three (3) year period. On March 12, 2015, the City’s Purchasing Department issued bids (Bid No. V15-096) for leasing of liquid chlorine storage and feed systems at the City’s five (5) swimming pools. Of the four (4) bids mailed, the City received two (2) bids that met the established criteria.

FISCAL IMPACT:

Amount: Not to exceed \$10,000 annually or \$30,000 for the life of the three (3) year lease and \$1.48 per gallon of liquid chlorine, with annual payments not for exceed \$10,000 for liquid chlorine.

Funding Source: Fiscal Year (FY) 2016 Operating Budget, Park and Recreation, Pools, G001-PK201261, page 166

ADDITIONAL INFORMATION:

This request is to approve a lease agreement for liquid chlorine systems and award bid to Hawkins, Inc. to rent liquid chlorine system equipment and purchase liquid chlorine product and to authorize the Finance Department’s Procurement Division to issue a FY2016 blanket purchase order to Hawkins, Inc. for the provision of liquid chlorine to be used at the City’s swimming pools.

The Park and Recreation Department requested the Procurement Division to solicit bids for up to a three (3) year lease, with annual renewals after the first year, at the option of the City, for five (5) pool liquid chlorine systems to be used by the Park and Recreation Department to be installed at the municipal swimming pools of: Ashworth Memorial Swimming Pool, Birdland Swimming Pool, Nahas Family Aquatic Center, Northwest Family Aquatic Center, and Teachout Family Aquatic Center.

The Procurement Division solicited bids by advertisement and mailing Invitation to Bid V15-096 to four (4) potential bidders with two (2) bids received. The low dollar compliant bid was received from Hawkins Inc., d/b/a Hawkins Water Treatment Group, at a cost of \$1.48 per gallon of liquid chlorine, with annual payments not to exceed \$10,000.00 and said bid allows for an initial term of one (1) year with up to two (2) one (1) year renewals at the option of the City.

The annual lease expense will be payable from the Pools operating budget within the General Fund of the City. The term of the lease agreement will not exceed the economic life of the property to be leased.

Over the past two (2) summers, staff tested and evaluated liquid chlorine at Nahas Family Aquatic Center and found this product to be the best choice to chlorinate the pools. Some of the factors that influenced the decision to switch from pellets to liquid include an overall estimated cost savings of a little over \$33,000 and ease and safety of use because product is stored in chemical resistant tanks with secondary containment, which means staff will not handle the product. It is also important to note that liquid chlorine is a product that can be sent out for competitive bidding, which is something that was not available with other chlorinating products used at the pools in the past.

PREVIOUS COUNCIL ACTION(S):

Date: April 6, 2015

Roll Call Number: [15-0579](#)

Action: [On](#) the proposition for a lease agreement to rent five swimming pool liquid chlorine systems for a three-year period, not to exceed \$10,000 annually, (4-20-15). ([Council Communication No. 15-184](#)) Moved by Mahaffey to adopt. Motion Carried 6-1.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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