

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 4, 2015
	Agenda Item No. MHGB4 Roll Call No. <u>15-717</u> Communication No. <u>15-216</u> Submitted by: Douglas C. Romig, Housing Services Director

AGENDA HEADING:

Authorizing Housing Services Director to enter into License Agreements with awarded bidders for the Des Moines Municipal Housing Agency’s (DMMHA) vacant scattered site single-family homes.

SYNOPSIS:

Authorization of Hosing Services Director to enter into License Agreements regarding Municipal Housing Governing Board approved home purchasers through Sealed Bid process so buyers can begin renovations.

FISCAL IMPACT:

Amount: \$300.00 savings

Funding Source: Funds saved from Disposed Homes; S350 HSG121000 as Licensee shall assume property maintenance costs (mowing and trimming).

ADDITIONAL INFORMATION:

On January 12, 2015, by Roll Call No. 15-0002, and April 6, 2015, by Roll Call No. 15-0556, the Municipal Housing Governing Board approved selling the DMMHA’s remaining scattered site single-family homes. The Governing Board’s action was submitted to the U.S. Department of Housing and Urban Development’s (HUD) Special Application Center; however, the DMMHA has not received HUD’s formal approval in order to close on said sales.

The purchasers of these scattered site single-family homes would like to gain access to begin renovations to their respective properties. The DMMHA is supportive of this action as the DMMHA was verbally informed that the DMMHA’s requests have been approved; however, DMMHA hasn’t received the official written approval. Allowing the purchasers to gain access to these units will enable renovations to begin this spring/summer during the construction season while also allowing the DMMHA to remove these units from DMMHA’s mowing contractor’s list of properties to maintain; thereby, saving DMMHA money and time.

The License Agreements and Release and Waiver of Liability have been prepared by the City’s Legal Department and the Housing Services Director is requesting approval to execute the license agreements with the interested parties that were awarded the seal bid sales.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S):

Date: April 6, 2015

Roll Call Number: [15-0556](#)

Action: [Approving](#) conveyance of real property by the Des Moines Municipal Housing Agency for the following addresses: ([Board Communication No. 15-165](#)) Moved by Gray to approve. Motion Carried 6-1. Absent: Cownie.

- (A) 1125 11th Street
- (B) 1545 De Wolf Street
- (C) 1618 Lincoln Avenue
- (D) 1915 24th Street

Date: January 12, 2015

Roll Call Number: [15-0002](#)

Action: [Approving](#) conveyance of real property by the Des Moines Municipal Housing Agency (DMMHA). ([Board Communication No. 15-001](#)) Moved by Moore to approve. Motion Carried 7-0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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