

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 18, 2015
	Agenda Item No.	32
	Roll Call No.	<u>15-818</u>
	Communication No.	<u>15-272</u>
	Submitted by:	Carl M. Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Francis Boggus, Kenneth Brown, T.M Franklin Cownie, Tony Knox, Jeffrey Lester, Michael Moody, Lillie Sams, Kathleen Vanderpool, and Jennifer Westlake.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT: NONE

Amount: \$3,129 (Boggus); \$2,776 (Brown); \$3,286 (Cownie); \$2,776 (Knox); \$2,100 (Lester); \$2,358 (Moody); \$2,776 (Sams), \$1,950 (Vanderpool); \$1,409.03(Westlake)

Funding Source:

- HI001000 – Human Rights – Administration (Boggus)
- PD226000 – Police – State Forfeited Funds (Brown)
- MC180180 – Mayor and Council (Cownie)
- PD226000 – Police State Forfeited Funds (Knox)
- LG001000 – Legal – Administration (Lester)
- PD226000 – Police – State Forfeited Funds (Moody)
- PD226000 – Police – State Forfeited Funds (Sams)
- LG001000 – Legal – Administration (Vanderpool)
- PD226000 – Police – State Forfeited Funds (Westlake)

ADDITIONAL INFORMATION:

Francis Boggus (R-0), Vice Chair, Civil and Human Rights Commission, to Dallas, TX, from June 7 – June 13, 2015 (\$3,129) to attend training through the Region VII Office of Fair Housing and Equal Opportunity a course entitled, “Fair Housing – Investigations in a Nutshell.” The training will provide the basic framework of a fair housing investigation, including understanding the legal theories, jurisdiction and exemptions, discriminatory statements and the First Amendment, conducting preliminary and full investigations, using TEAPOTS for tracking the progress of an investigation, and collecting and analyzing evidence to reach and write a determination.

Kenneth Brown (NR-0), Sergeant, to Atlanta, GA, from August 9 – August 16, 2015 (\$2,776) to attend the 43rd Annual National Black Police Association – National Education and Training Conference. The conference will provide an opportunity to network with other local, state and federal

officers of color to obtain insight on recruitment and retention of viable new black officers. In addition, many learning opportunities will be offered in a workshop environment.

T.M. Franklin Cownie (R-13), Mayor, to San Francisco, CA, from June 18– June 23, 2015 (\$3,286) to attend the 83rd Annual United States Conference of Mayors. The conference will provide an opportunity to connect with fellow mayors, elected officials, and business leaders while learning about best practices from other communities.

Tony Knox (R-0), Lieutenant, to Atlanta, GA, from August 9 – August 16, 2015 (\$2,776) to attend the 43rd Annual National Black Police Association – National Education and Training Conference. The conference will provide an opportunity to network with other local, state and federal officers of color to obtain insight on recruitment and retention of viable new black officers. In addition, many learning opportunities will be offered in a workshop environment.

Jeffrey Lester (R-0), City Attorney, to Las Vegas, NV, from October 3 – October 8, 2015 (\$2,100) to attend the International Municipal Lawyers Association’s 80th Annual Conference. The conference includes various sessions that include the topics of land use, municipal finance, personnel/employment and litigation.

Michael Moody (R-0), Senior Police Officer, to Orlando, FL, from July 5 – July 12, 2015 (2,358) to attend the 2015 School Safety Conference sponsored by the National Association of School Resource Officers. The conference will provide 30 hours of training, access to the latest products, technology and innovations and the opportunity to interact with Student Resource Officers, School Administrators, Sheriffs, and Chiefs of Police from throughout the country and internationally.

Lillie Sams (R-0), Sergeant, to Atlanta, GA, from August 9 – August 16, 2015 (\$2,776) to attend the 43rd Annual National Black Police Association – National Education and Training Conference. The conference will provide an opportunity to network with other local, state and federal officers of color to obtain insight on recruitment and retention of viable new black officers. In addition, many learning opportunities will be offered in a workshop environment.

Kathleen Vanderpool (R-0), Deputy City Attorney, to Las Vegas, NV, from October 3 – October 8, 2015 (\$1,950) to attend the International Municipal Lawyers Association’s 80th Annual Conference. The conference includes various sessions that include the topics of land use, municipal finance, personnel/employment and litigation.

Jennifer Westlake (R-1), Senior Police Officer, to Columbus, OH, from April 26 – April 28, 2015 (\$1,409.03) to attend a course entitled, “Child Death Investigation : Child Death Scene to Court” sponsored by the Public Agency Training Council. The two (2) day course provides participants with a broad scope of knowledge regarding the mechanisms of death typically found with child deaths, as well as specific information and strategies for properly investigating the case. The course also provides practical exercises for reconstructions of infant deaths and delves in-depth into cases for discussion. Approval is being requested after-the-fact because cost estimates were exceeded.

The amended budget for travel and training in Fiscal Year (FY) 2015 is \$521,090. The amount expended for travel and training in FY 2015, as of May 13, 2015, is \$297,630.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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