

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 22, 2015
	Agenda Item No. 43D Roll Call No. <u>15-1053</u> Communication No. <u>15-319</u> Submitted by: Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Approve City Purchasing Division’s issuance of blanket purchase order to Menards for miscellaneous as needed building materials and supplies to be purchased during Fiscal Year (FY) 2016.

SYNOPSIS:

Approval for City’s Purchasing Agent to issue a blanket purchase order for miscellaneous as needed building, repair, hardware and operating supplies to Menards, 6000 SE 14th Street, Des Moines, IA 50320, per State of Iowa contract.

FISCAL IMPACT:

Amount: \$65,000

Funding Source: Various Park and Recreation Department budgets.

ADDITIONAL INFORMATION:

This request is to authorize the Finance Department’s Procurement Division to issue a FY2016 blanket purchase order to Menards for provision of a variety of building supplies, repair parts, small tools, and other materials as needed by the Park and Recreation Department in its maintenance programs and Americans with Disabilities Act (ADA) improvements of park properties and municipal buildings. Although the amount and nature of material and supply needs varies each year, based on historical need, it is anticipated that the maximum expense necessary for FY2016 will be \$65,000.

Under State of Iowa contract 4993-15, Menards has received the competitive bid for purchase of supplies of this nature, thereby also authorizing the City to use this supplier during FY2016.

PREVIOUS COUNCIL ACTION(S):

Date: June 23, 2014

Roll Call Number: [14-0970](#)

Action: Bids from the following:

- (A) [Menards](#) for blanket purchase orders for miscellaneous building materials and supplies per State of Iowa Contract for purchases during fiscal year 2015 for use by the Park & Recreation Department, estimated annual cost \$65,000. ([Council Communication No. 14-302](#)) Moved by Hensley to adopt. Motion Carried 5-2.

Date: June 24, 2013

Roll Call Number: [13-1008](#)

Action: Bids from the following:

- (C) [Menards](#) (Frank Blake, CEO) to furnish miscellaneous building materials and supplies to be used during fiscal year 2014 by the Park & Recreation Department, \$65,000 estimated annual cost. ([Council Communication No. 13-332](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: July 9, 2012

Roll Call Number: [12-1099](#)

Action: Bids from the following:

- (A) [Menards](#) for blanket purchase order of miscellaneous building materials and supplies per State of Iowa Contract for use by Park & Recreation Department, estimated annual cost \$65,000. ([Council Communication No.12-375](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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