

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 13, 2015
	Agenda Item No. 43 Roll Call No. [_____] Communication No. <u>15-360</u> Submitted by: Carl Metzger, Deputy City Manager

AGENDA HEADING:

Approving short-term renewal addendum for Fleet Services parts contract.

SYNOPSIS:

Approving an exception to the procurement ordinance competitive process requirements for good cause and approving short-term renewal addendum to contract for the provision of on-site fleet services parts procurement and supply services with Genuine Parts Company.

FISCAL IMPACT:

Amount: \$725,000.00

Funding Source: Equipment Maintenance Center Fund I010 CM024024 Fiscal Year (FY) 2016 Operating Budget, page 29

ADDITIONAL INFORMATION:

On June 22, 2009, a three (3) year contract with a three (3) year renewal was executed with Genuine Parts Company. On May 11, 2012, the three (3) year renewal was recommended with Genuine Parts Company d/b/a Napa Des Moines and was executed, which will expire on July 23, 2015. The Fleet Services Division and the Finance Director desire to extend the current contract until October 23, 2015, in order to provide sufficient time to review the scope of services before issuance of a Request for Proposal (RFP) for on-site Fleet Services parts and supply services; additionally, a request has been made for the City Manager that the procurement of such services be exempted from the competitive procurement process requirements for good cause shown, pursuant to Section 2-710 of the Municipal Code of the City of Des Moines.

PREVIOUS COUNCIL ACTION(S):

Date: June 22, 2009

Roll Call Number: [09-1101](#)

Action: [Proposal](#) for on-site fleet services parts procurement and supply services with Genuine Parts Company d/b/a NAPA Auto Parts. ([Council Communication No. 09-401](#)) Moved by Vlassis to approve. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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