

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 13, 2015
	Agenda Item No. 8 Roll Call No. [] Communication No. <u>15-392</u> Submitted by: Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Approving Professional Services Agreement with Foth Infrastructure and Environment, LLC for the Hubbell Avenue Corridor Safety Improvements, not to exceed \$175,000.

SYNOPSIS:

Recommend approval of Professional Services Agreement with Foth Infrastructure and Environment, LLC, Patrick Kueter, Principal-in-Charge, for a total cost not to exceed \$175,000, based on hourly rates, to provide professional services related to improvements on the Hubbell Avenue Corridor from E. 33rd Street to E. 38th Street.

FISCAL IMPACT:

Amount: \$175,000

Funding Source: 2015-2016 CIP, Page Street Improvements – 17, Hubbell Avenue Improvements – E. 33rd Street to E. 38th Street, ST259, G.O. Bonds.

ADDITIONAL INFORMATION:

On November 17, 2014, by Roll Call No. 14-1771I, as part of the authorization for the City Manager to sign the Low-Income Housing Tax Credit application for Hilltop II, City Council directed staff to take immediate action to conduct a traffic safety study and to undertake any necessary improvements at the intersection of Douglas Avenue and Hubbell Avenue to serve the additional traffic generated by the Project.

Hubbell Avenue north of Euclid Avenue is an Iowa Department of Transportation (IDOT) facility. Staff worked with the Iowa Local Technical Assistance Program (LTAP) Office at Iowa State University to perform a Safety Audit for Hubbell Avenue from E. 33rd Street to E. 38th Street, with focus on the E. Douglas Avenue intersection. This audit, which took place in December 2014, involved collection of existing traffic volume, speed, and crash data, along with field observations performed by a team including City staff, Iowa LTAP staff, IDOT staff, and members of the Governor’s Transportation Safety Bureau.

The safety audit was completed in January 2015 and provided several options for safety improvements along the corridor. The next step is to conduct public outreach with area residents and businesses, perform traffic analysis of the different options, and prepare concept plans that would lead into final design of improvements for the corridor.

The Request for Proposals (RFP) for these services was sent to several consultants, posted on the City's website, and public notice in the Des Moines Register. Four (4) proposals were received in response to the RFP. The selection committee was comprised of representatives from the Engineering Department and the IDOT. Foth Infrastructure and Environment, LLC was selected based on their qualifications and experience with similar projects.

Staff has negotiated a Professional Services Agreement with Foth Infrastructure and Environment, LLC with a total cost not to exceed \$175,000, based on hourly rates, to provide professional services for the Hubbell Avenue Corridor Safety Improvements.

The scope of services includes project coordination, public involvement, traffic engineering services, and conceptual design development.

Timeline August 2015 – December 2015:

- August 2015: Project Development Meetings
- September 2015: Individual Stakeholder Meetings
- September 2015 and November 2015: Large Public Information Meetings
- July - October 2015: Traffic Analysis and Modeling
- July - December 2015: Conceptual Design Development
- December 2015: Traffic Safety Committee Meeting
- December 2015: Council Workshop
- December 2015: Final Corridor Design Recommendations

PREVIOUS COUNCIL ACTION(S):

Date: November 17, 2014

Roll Call Number: [14-1771](#) and [14-1771I](#)

Action: [Authorization](#) for City Manager to sign Iowa Finance Authority (IFA) "Exhibit 5S, Local Government Contribution" for Low-Income Housing Tax Credit (LIHTC) Project Applications. ([Council Communication No. 14-559](#)) Moved by Coleman to adopt, exclusive of paragraph 2 and subject to amending paragraph 1 as identified in the underlined text above. The action taken under paragraph 2 shall be addressed under a separate motion. Motion Carried 7-0.

- (A) Resolution regarding letters to IFA. Moved by Coleman to adopt as to paragraph numbered 2 only, subject to adding a note in the letter regarding the Hilltop II project identifying that the City will need to take immediate action to conduct a traffic safety study and to undertake any necessary improvements at the intersection of Douglas Avenue and Hubbell Avenue to serve the additional traffic generated by that project, refer to the City Manager to report on the impact of the Mayor's letter to IFA. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions for Professional Services Agreement and construction plan preparation.

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