

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 27, 2015
	<b>Agenda Item No.</b> 34A <b>Roll Call No.</b> <u>15-1261</u> <b>Communication No.</b> <u>15-403</u> <b>Submitted by:</b> Phillip Delafield, Community Development Director

**AGENDA HEADING:**

Approve Neighborhood Inspection Zoning Division Board-up Contract with B & G Construction, Gary Bowen.

**SYNOPSIS:**

Recommend approval of Annual Agreement for Board-up Services. This action establishes a contract with Gary Bowen d/b/a B & G Construction, 1735 E. Park Avenue, Des Moines, IA 50320, for securing of abandoned and vacant buildings.

**FISCAL IMPACT:**

Amount: \$50,000.00

Funding Source: FY16 Operating Budget, Neighborhood Inspection Zoning Division, CD041042, BU527640. This is a pass through cost. The costs paid for the service are passed on to the property owner by billing/assessment.

**ADDITIONAL INFORMATION:**

This contract was awarded to KFL, Inc., (Richard Bason), on July 9, 2012. The contract was for one (1) year with two (2) additional one year (1) year award options. The contract with the option years is expiring.

On June 17, 2015 the City Procurement Division solicited bids from five (5) potential bidders and advertised the invitation in the Des Moines Register. The City received one (1) bid from Gary Bowen d/b/a B & G Construction.

City Procurement Division contacted the companies that declined to bid. KFL has gone out of business, United Service Restoration could provide the service but declined to bid based on the requirement of a set amount per opening rather than a minimum service charge plus an hourly rate and no response was received from Service Master or First Call Construction.

The specifications stated that the award will awarded on the basis of the lowest combined bid price to both the primary and secondary contractor. While the City reserved the right to reject proposals that fail to address each criteria, no rejection is deemed necessary as the only bidder was compliant to each criteria.

**PREVIOUS COUNCIL ACTION(S):**

Date: July 9, 2012

Roll Call Number: [12-1106](#)

Action: Bids from the following:

- (H) [KFL](#) Inc. (Richard Bason, Owner) for an annual contract with two (2) additional one-year renewal options to furnish board-up services for vacant and abandoned houses for use by Community Development Department, estimated annual cost \$50,000. (Five bids mailed, one received). ([Council Communication No. 12-378](#)) Moved by Coleman to adopt. Motion Carried 6-1. Nay: Hensley.

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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