

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	August 10, 2015
	Agenda Item No.	19
	Roll Call No.	<u>15-1352</u>
	Communication No.	<u>15-453</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Kenneth Robinson, and Kelly Stuhr.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$611.20 (Cownie); \$1,252 (Robinson); and \$2,498.65 (Stuhr)

Funding Source:

- MC180180 – Mayor and Council (Cownie)
- PD226000 – Police – State Forfeited Funds (Robinson)
- PD226000 – Police – State Forfeited Funds (Stuhr)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie (R-0), Mayor, to Washington, DC, from July 29 – July 30, 2015 (\$611.20) to attend a meeting with the United States Department of Transportation. Travel arrangements were secured based upon the City Manager’s approval. City Council is being asked to affirm approval after the fact because timing was such that the arrangements could not be completed before the last Council meeting.

Kenneth Robinson (R-0), Senior Police Officer, to Murfreesboro, TN, from September 14 – September 17, 2015 (\$1,252) to attend the Barrett 82A1 Armorers Course. The training will provided will allow for certification as armorer for this weapon. Currently, no other personnel are certified on this brand of rifle.

Kelly Stuhr (R-0), Senior Police Officer, to Evansville, IN, from May 1 – May 13, 2015 (\$2,498.65) to receive training at Top Dog Academy for he and his K-9. The instruction was provided as part of the officers acceptance of a position as a K-9 officer. City Council is being asked to affirm approval after the fact because of a miscommunication in the agreed upon cost of the trainer.

The amended budget for travel and training in Fiscal Year (FY) 2016 is \$521,140. The amount expended for travel and training in FY 2016, as of August 4, 2015, is \$3,028.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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