

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	August 24, 2015
	<b>Agenda Item No.</b>	<b>34</b>
	<b>Roll Call No.</b>	<b><u>15-1437</u></b>
	<b>Communication No.</b>	<b><u>15-455</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for Matthew Gruis and Skip Moore.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$2,007 (Gruis); \$2,287 (Moore)

Funding Source:

- CD042047 – Community Development – Electrical Inspection (Gruis)
- MC180180 – Mayor and Council (Moore))

**ADDITIONAL INFORMATION:**

**Matthew Gruis (R-0), Electrical Inspector,** to Jackson, WY, from September 19 – September 23, 2015 (\$2,007) to attend the Western Section of the International Association of Electrical Inspectors meeting. The meeting will provide the opportunity to expand understanding of the 2014 National Electrical Code. The meeting includes seminars on the latest forms of alternative energy sources including solar and wind and also educational programs including explosion and arc flash protection applicable to local fuel dispensing, painting and grain storage areas.

**Skip Moore (R-0), Council Member,** to Nashville, TN, from November 3 – November 7, 2015 (\$2,287) to attend the 2015 National League of Cities Congress of Cities and Exposition. The conference will include sessions and learning opportunities with tangible takeaways on various topics important to our community, such as economic development, infrastructure (both the built environment and technology), sustainability and the environment, leadership, public safety, and topics focused upon improving outcomes for youth and families in our community.

The amended budget for travel and training in Fiscal Year (FY) 2016 is \$521,140. The amount expended for travel and training in FY 2016, as of August 18, 2015, is \$32,668.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).