

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: October 12, 2015
	Agenda Item No. 7 Roll Call No. <u>15-1665</u> Communication No. <u>15-543</u> Submitted by: Pamela S. Cooksey, P.E., City Engineer and Dana Wingert, Chief of Police, and John Newman, CIO, Information Technology Department

AGENDA HEADING:

Authorize issuance of Request for Proposals (RFP) for professional services for the Police Department and Information Technology (IT) Department Facility Planning Study.

SYNOPSIS:

Recommend authorization to issue an RFP for professional services to assist the City in determining the best approach to provide a new, joint facility for the Police Department and the IT Department. The study will result in a comparison of properties for either adaptive re-use of existing building or as a site for new construction. Guided by City Council and departmental goals, the criteria for the comparison will be developed by the consultant.

FISCAL IMPACT:

Amount: \$200,000

Funding Source: 2015-2016, Page Municipal Building – 8, Municipal Building Improvements, BL085, G.O. Bonds

ADDITIONAL INFORMATION:

The Police Department has personnel in 10 facilities throughout the City. Efficiency can be achieved by consolidating many of the personnel and reducing the number of buildings. The recent addition and remodeling at the Police Station have improved conditions in the short-term. However, the Police Station, which was constructed in 1918, is operationally obsolete and the current location does not provide for future expansion.

Proposed building improvements are planned for the Training Academy at 433 E. Army Post Road. These improvements include a new roof, defensive training building, bathroom and locker room upgrades, new windows, and HVAC upgrades.

The IT Department is currently located on the second floor of the 80 year old Argonne Armory Building at 602 Robert D. Ray Drive. Building improvements are planned for the Armory over the next several fiscal years. However, with the housing and retail developments in the area, there may

be opportunities for private development of the Armory for non-governmental use. Relocating the IT Department staff and equipment is a major undertaking involving the relocation of the City's main servers and the fiber network connections. This type of relocation will take extensive planning.

The scope of services for the study will include identification of City-owned properties and properties available for purchase, assessment of existing facilities, development of evaluation criteria to compare properties, space needs analyses, and cost projections for total cost of ownership. The consultant will also be directed to incorporate the City's sustainability goals.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Professional Services Agreement for Police and IT Facility Planning Study.

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