

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	October 26, 2015
	<b>Agenda Item No.</b>	<b>36</b>
	<b>Roll Call No.</b>	<b><u>15-1795</u></b>
	<b>Communication No.</b>	<b><u>15-558</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Approving second renewal addendum for Fleet Services parts contract.

**SYNOPSIS:**

Approving an exception to the procurement ordinance competitive process requirements for good cause and approving second renewal addendum to contract for the provision of on-site fleet services parts procurement and supply services with Genuine Parts Company.

**FISCAL IMPACT:**

Amount: \$725,000

Funding Source: Equipment Maintenance Center Fund I010 CM024024 Fiscal Year (FY) 2016 Operating Budget, page 29

**ADDITIONAL INFORMATION:**

On June 22, 2009, a three (3) year contract with a three (3) year renewal was executed with Genuine Parts Company. On May 11, 2012, the three (3) year renewal was recommended with Genuine Parts Company d/b/a Napa Des Moines and was executed, which expired on July 23, 2015. On July 13, 2015 an extension of the contract was approved until October 23, 2015, in order to provide sufficient time to review the scope of services before issuance of a Request for Proposal (RFP) for on-site Fleet Services parts and supply services and evaluate proposals. Two (2) proposals were received from that RFP process and the City is currently negotiating a contract with the selected proposer, NAPA Des Moines for a new contract. This request for a second renewal addendum is to provide sufficient time to negotiate a new contract in the City's best interest. A request was made to the City Manager that the procurement of such services be exempted from the competitive procurement process requirements for good cause shown, pursuant to Section 2-710 of the Municipal Code of the City of Des Moines.

**PREVIOUS COUNCIL ACTION(S):**

Date: July 13, 2015

Roll Call Number: [15-1167](#)

Action: [Exception](#) to the procurement ordinance competitive process requirements for good cause and approving short-term renewal addendum to contract for the provision of on-site Fleet Services parts procurement and supply services with Genuine Parts Company. ([Council Communication No. 15-360](#)) Moved by Hensley to adopt. Motion Carried 7-0.

Date: June 22, 2009

Roll Call Number: [09-1101](#)

Action: [Proposal](#) for on-site fleet services parts procurement and supply services with Genuine Parts Company d/b/a NAPA Auto Parts. ([Council Communication No. 09-401](#)) Moved by Vlassis to approve. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Acceptance of proposal for on-site fleet services parts procurement and supply services with NAPA Des Moines and resulting contract.

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