

 <p style="text-align: center;"><b>Council</b> <b>Communication</b> Office of the City Manager</p>	<b>Date:</b>	January 11, 2016
	<b>Agenda Item No.</b>	<b>29</b>
	<b>Roll Call No.</b>	<b><u>16-0053</u></b>
	<b>Communication No.</b>	<b><u>16-024</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for Matt Anderson, Darren Cornwell, and Todd Wilshusen.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,522.53 (Anderson); \$2,339.00 (Cornwell); \$1,713.00 (Wilshusen)

Funding Source:

- CM001000 – City Manager – Administration (Anderson)
- PD226000 – Police – State Forfeited Funds (Cornwell)
- PD226000 – Police – State Forfeited Funds (Wilshusen)

**ADDITIONAL INFORMATION:**

**Matt Anderson (R-0), Assistant City Manager**, to Dallas, TX from March 4 – March 9, 2016 (\$1,522.53) to attend the Public-Private Partnership Conference & Expo, which is one of the largest gatherings of development professionals in the country. It is the premier conference for collaboration between public and private industry, considering developing and operating public-private partnerships. Influential decision-makers from around the world will gather for three (3) days of in-depth learning, business development, and networking opportunities with an elite mix of owners and industry professionals engaged in P3s across the country.

**Darren Cornwell (NR-0), Sergeant**, to San Diego, CA from January 24 – January 29, 2016 (\$2,339.00) to attend the San Diego International Conference on Child and Family Maltreatment. The conference has proven beneficial in understanding and keeping up to date on various topics that the Family Conflict Unit investigates.

**Todd Wilshusen (NR-0), Vice/Narcotics Investigator**, to Nashville, TN from January 24 – January 29, 2016 (\$1,713.00) to attend the 2016 Narcotics, Gangs, Vice and Financial Investigations Training Conference. The 5-day training program is a specialized program designed to teach investigators the proper methods to conduct thorough narcotics related financial investigations. The training will also cover basic asset forfeiture, advanced forfeiture investigations, investigation of escort agencies, reverse stings, bust operations, money card investigations, and money laundering investigations.

The budget for travel and training in Fiscal Year (FY) 2016 is \$521,140. The amount expended for travel and training in FY 2016, as of January 5, 2016, is \$192,925.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three (3) days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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