

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: February 22, 2016
	Agenda Item No. 42D,42E Roll Call No. <u>16-0296 16-0297</u> Communication No. <u>16-091</u> Submitted by: Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Approving purchase orders for \$128,461.50 to Park-O-Meter Inc. (POM) and for \$46,500 to IPS Group for parking meters, parts, and repair services.

SYNOPSIS:

Recommend approval of a purchase order for \$128,461.50 to POM for parking meter parts. POM is the manufacturer and sole area-wide distributor for parts and repair services for the non-credit card parking meters currently in use by the City of Des Moines.

Recommend approval of the purchase order for \$46,500 for replacement credit card and SmartCard enabled parking meter units. IPS is the manufacturer and sole area-wide distributor for parts and repair services for the credit card parking meters currently in use by the City of Des Moines. The Traffic and Transportation Division has an annual replacement program for existing electronic parking meters. The credit card and SmartCard enabled parking meters, including the software, hardware and coin collection system, must match the existing meters, which have been previously furnished by POM and IPS Group.

FISCAL IMPACT:

Amount: \$174,961.50

Funding Source: FY2017 Recommended Operating Budget, page 73, Engineering Department, Traffic and Transportation, Parking Meter Maintenance and Collections, EG062087.

ADDITIONAL INFORMATION:

The Traffic and Transportation Division is responsible for the maintenance and repair of approximately 3,550 parking meters in the downtown meter district. The Traffic and Transportation Division has an annual replacement program to upgrade existing electronic parking meters in high-use areas to IP credit card/SmartCard enabled meters. The program allows for meters that were upgraded to be combined with new parts from POM to upgrade the oldest of meters in downtown. At this time, 20% of the meters accept credit cards. Credit card meters are located in areas that have adequate activity to cover the associated fees.

The City currently has only 11% of its existing parking meters remaining that are older technology and do not accept SmartCards. Purchasing extra parts from POM will enable the City to upgrade the older non-SmartCard-enabled meters in our system to SmartCard-enabled meters and complete the upgrade

effort that started in 2008. With this purchase, almost all meters will accept SmartCards by the end of 2016, except meters that are in low activity outlying areas.

PREVIOUS COUNCIL ACTION(S):

Date: April 20, 2015

Roll Call Number: [15-0669](#), [15-0670](#), and [15-0671](#)

Action: Bids from the following:

- (E) [IPS](#) Group (Dave King, President), as sole area-wide distributor for monthly software support fees and transaction fees for credit card enabled meters for use by the Traffic & Transportation Division, annual estimated amount increased to \$30,000. ([Council Communication No. 15-189](#)) Moved by Hensley to adopt. Motion Carried 7-0.
- (F) [IPS](#) Group (Dave King, President), as sole area-wide distributor for credit card and smart card enabled parking meter units for use by the Traffic & Transportation Division, \$141,825. ([Council Communication No. 15-200](#)) Moved by Hensley to adopt. Motion Carried 7-0.
- (G) [P.O.M](#) Inc. (Seth Ward II, Owner/President), as sole area-wide distributor for replacement parking meter parts for use by the Traffic & Transportation Division, \$33,736.63. ([Council Communication No. 15-200](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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