

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 22, 2016
	Agenda Item No.	34
	Roll Call No.	<u>16-0285</u>
	Communication No.	<u>16-097</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Michele Bischof, Michael Fong, Dani Lisk, Tim McCarthy, Skip Moore, and Joshua Sullivan.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$2,564.00 (Bischof); \$1,617.00 (Fong); \$2,708.00 (Lisk); \$2,093.00 (McCarthy); \$2,345.00 (Moore); \$2,105.50 (Sullivan)

Funding Source:

- FD102000 – Fire – Technical Services (Bischof)
- PD225000 – Police – Federally Forfeited Funds (Fong)
- PD222377 – Police – E911 Reimbursement (Lisk)
- FN080000 – Finance – Controller/Accounting (McCarthy)
- MC180180 – Mayor & Council (Moore)
- CD042048 – Community Development – Mechanical License (Sullivan)

ADDITIONAL INFORMATION:

Michele Bischof (NR-0), Technical Services Superintendent, to San Diego, CA from June 26 – July 1, 2016 (\$2,564.00) to attend the ESRI User Conference. The conference is the premier GIS user conference and provides instruction and information on spatial analysis, web applications, location analytics, and the ArcGIS platform.

Michael Fong (NR-0), Vice & Narcotics Investigator, to New Orleans, LA from June 5 – June 9, 2016 (\$1,617.00) to attend the 26th Annual International Narcotics Investigators Association Drug/Terrorist Interdiction Conference. The conference will cover topics including legal liability issues, drug trends, investigative techniques, financial investigations, and officer safety.

Dani Lisk (R-0), Public Safety CAD Specialist, to Anaheim, CA from June 12 – June 17, 2016 (\$2,708.00) to attend the Hexagon 2016 International Users' Conference. Training classes on the latest software is essential to prepare for an upgrade of the CAD system and to acquire recertification on Hexagon Technology.

Tim McCarthy (NR-0), Deputy Controller, to Phoenix, AZ from May 1 – May 4, 2016 (\$2,093.00) to attend the Tyler Technologies 2016 Users' Conference. The conference will provide sessions on a wide range of topics covering the general ledger, fixed asset, general billing and projects modules.

Skip Moore (R-2), Council Member, to Washington, DC from March 5 – March 9, 2016 (\$2,345.00) to attend the National League of Cities 2016 Congressional City Conference. The conference will include sessions and learning opportunities to gather tangible takeaways on a variety of topics, such as infrastructure, public safety, community resilience, and federal regulations.

Joshua Sullivan (R-0), Mechanical Inspector, to Denver, CO from February 28 – March 4, 2016 (\$2,105.50) to attend building code and inspector training sponsored by the Colorado Chapter of the International Code Council. The conference will provide training on the 2015 building codes covering in depth topics and code updates for the 2015 edition of the International family of codes.

The budget for travel and training in Fiscal Year (FY) 2016 is \$521,140. The amount expended for travel and training in FY 2016, as of February 16, 2016, is \$263,435.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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