

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	March 7, 2016
	Agenda Item No.	9
	Roll Call No.	<u>16-0369</u>
	Communication No.	<u>16-123</u>
	Submitted by:	Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Approving Professional Services Agreement with Impact7G, Inc. for professional services for the 2014 Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) Grants 4184 & 4181 – Asbestos Services.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Impact7G, Inc., Ryan Peterson, President, 6505 Merle Hay Road, Suite B, Johnston, IA 50131, for professional services for the 2014 FEMA HMGP Grants 4184 & 4181 – Asbestos Services, for a total costs not to exceed \$31,500, based on hourly rates. The Professional Services will include testing, writing specifications, monitoring the removal of asbestos, providing a final report, and monitoring the demolition activities for the removal of nine (9) structures included in the FEMA 2014 Flood Mitigation Buyout.

FISCAL IMPACT:

Amount: \$31,500

Funding Source: 2015-2016 Operating Budget, Page 82, Engineering Department, Special Revenue and Other Funds, Storms Mitigation/Recovery, S854: 75% Federal (FEMA) (\$23,625), 10% State (\$3,150), and 15% City (\$4,725)

ADDITIONAL INFORMATION:

On September 28, 2015, by Roll Call No. 15-1596, the City Council approved and authorized execution of grant agreements and cost share obligation, approving HMGP Administrative Plans, and authorizing voluntary acquisition of property for the FEMA 2014 HMGP Buyout Projects, Grant No. DR-4181 and Grant No. DR-4184. The grants provide funding for the buyout and removal of nine (9) structures in the Four Mile Creek Watershed.

On February 5, 2016, Engineering Staff received four (4) proposals in response to the issued Requests for Proposals (RFP) for asbestos services for the nine (9) structures to be removed. A selection committee from the Engineering Department rated the proposals. Impact7G, Inc. was selected by the committee based on their qualifications, defined approach to this project, and previous performance with the City. Staff has negotiated a Professional Services Agreement with Impact7G, Inc. for a total cost not to exceed \$31,500 based on hourly rates to provide testing, writing specifications, monitoring the removal of asbestos, providing a final report, and monitoring the demolition activities for the removal of nine (9) structures included in the FEMA 2014 Flood Mitigation Buyout.

PREVIOUS COUNCIL ACTION(S):

Date: September 28, 2015

Roll Call Number: [15-0903](#)

Action: [Approving](#) execution of grant agreements and cost share obligation, approving HMGP administrative plans, and authorizing voluntary acquisition of property for the FEMA 2014 HMGP Buyout Projects, Grant No. DR-4181 and DR-4184. ([Council Communication No. 15-504](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Demolition related activities.

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