

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	March 7, 2016
	Agenda Item No.	7
	Roll Call No.	<u>16-0367</u>
	Communication No.	<u>16-124</u>
	Submitted by:	Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Approving contract and bond for construction of an improvement with an estimated cost which is less than the Iowa Code competitive bid threshold, Glendale Cemetery Dirt Barn, McGreger Corporation, Ryan S. McGreger, General Manger, \$43,650.

SYNOPSIS:

Recommend approval to receive and file bids, designate lowest bidder, and approve contract and bond for Glendale Cemetery Dirt Barn, 11-2016-008. This project will provide for a storage structure to store top soil, mulch, and gravel for Glendale Cemetery operations.

FISCAL IMPACT:

Amount: \$43,650 Construction Contract (\$40,000 City Engineer's Estimate)

Funding Source: 2016-2017 Capital Improvement Program (CIP), Page Park – 4, Cemetery Infrastructure and Improvements, PK138, G. O. Bonds

ADDITIONAL INFORMATION:

A Competitive Bid process is utilized in accordance with the Code of Iowa and the Des Moines City Council on projects where the Engineer's estimated cost for the improvement is less than the competitive bid threshold.

Sections 26.3 and 26.12 of the Code of Iowa exempt the governing body from advertisement for sealed bids and holding a public hearing on the proposed plans, specifications, form of contract and estimated cost of the improvement when the Engineer's estimated cost for the improvement is less than the competitive bid threshold (currently \$135,000 for this type of work) established in Section 314.1B.

On February 12, 2007, under Roll Call No. 07-291, the Des Moines City Council approved bidding and contracting process changes for construction of improvements which included “Part II: New Competitive Quotation Process for Public Improvements” which the City Engineer has utilized for this project. Engineering and Legal Department Staff have utilized this process to determine the lowest responsive, responsible bidder for construction of the following improvement. The estimated cost of said improvement is \$40,000, which is less than the competitive bid threshold.

The Engineering Department prepared plans, specifications, form of contract documents, and Engineer's estimate for the construction of the Glendale Cemetery Dirt Barn, 11-2016-008. The

improvement includes the construction of a pole building, Portland Cement Concrete (PCC) slab, footings and stem wall, and other incidental items necessary to complete the project; all in accordance with the contract documents, including Plan File Nos. 571/165-172, located at Glendale Cemetery, 4909 University Drive, Des Moines, Iowa.

Said plans and specifications were issued to contractors that normally bid on City of Des Moines projects of a similar nature, as part of a solicitation for proposals for said improvement; requesting the contractors to submit proposals to the Des Moines City Engineer on or before 11:00 a.m. on February 24, 2016.

Bids for said improvement were submitted by the following bidders:

McGreger Corporation, Waukee, IA

Bryan Crow Construction, Inc., Waukee, IA

The Des Moines City Engineer has determined that the lowest responsive, responsible bid was submitted by McGreger Corporation, Ryan S. McGreger, General Manager, 354 N. Olivewood, Waukee, IA, 50263 in the amount of \$43,650, and recommends that said bid be accepted.

The Des Moines City Engineer has secured execution of contract documents for said public improvements by the lowest responsive, responsible bidder for presentation to the City Council for approval and authorization for the Mayor to sign.



PREVIOUS COUNCIL ACTION(S):

Date: February 12, 2007

Roll Call Number: [07-291](#)

Action: [Summary](#) of Bidding/Contracting Process Changes for construction of public improvements, February 2007. ([Council Communication No.07-062](#)) Moved by Kiernan to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Partial payments to the contractor and final acceptance of work.

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