

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	March 21, 2016
	Agenda Item No.	20
	Roll Call No.	<u>16-467</u>
	Communication No.	<u>16-160</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Aaron Cawthorn, Naomi Hamlett, Eric Hartman, Amanda Leo, Jeffrey Lester, Lawrence McDowell, and Gregory Morse.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$3,928.37 (Cawthorn); \$2,485.92 (Hamlett); \$1,854.44 (Hartman); \$1,751.00 (Leo); \$2,888.00 (Lester); \$2,738.00 (McDowell); \$3,693.00 (Morse)

Funding Source:

- PD226000 – Police – State Forfeited Funds (Cawthorn)
- CM022000– City Manager – Economic Development (Hamlett)
- PD225000 – Police – Federally Forfeited Funds (Hartman)
- PD225000 – Police – Federally Forfeited Funds (Leo)
- LG001000 – Legal – Administration (Lester)
- LG001000 – Legal – Administration (McDowell)
- PD226000 – Police – State Forfeited Funds (Morse)

ADDITIONAL INFORMATION:

Aaron Cawthorn (NR-0), Patrol K-9 Handler, to Evansville, IN from April 15 – May 24, 2016 (\$3,928.37) to attend the Top Dogs Police Canine Academy and train with the department’s new canine officer.

Naomi Hamlett (NR-0), Economic Development Coordinator, to Phoenix, AZ from April 1 – April 5, 2016 (\$2,485.92) to attend the American Planning Association’s national conference. The event will provide sessions that will assist in learning emerging trends in planning and economic development.

Eric Hartman (R-1), Senior Police Officer, to Dallas, TX from May 22 – May 26, 2016 (\$1,851.44) to attend the 40th Annual International Association of Chiefs of Police Law Enforcement Information Management Training Conference & Technology Exposition. The conference will provide information on the latest technology being deployed in law enforcement, with emphasis on body-worn video cameras.

Amanda Leo (R-0), Polygraph Examiner, to Baltimore, MD from August 28 – September 2, 2016 (\$1,751.00) to attend the 51st Annual American Polygraph Association Seminar. The advanced training offered at this seminar will be used to conduct polygraphs for the department in criminal investigations and also in the pre-employment process.

Jeffrey Lester (R-0), City Attorney, to San Diego, CA from September 27 – October 2, 2016 (\$2,888.00) to attend the International Municipal Lawyers Association's annual conference. The conference will include sessions various topics useful to the City, including land use, municipal finance, tax increment financing, employment law, and litigation matters.

Lawrence McDowell (R-0), Deputy City Attorney, to San Diego, CA from September 27 – October 2, 2016 (\$2,738.00) to attend the International Municipal Lawyers Association's annual conference. The conference will include sessions various topics useful to the City, including land use, municipal finance, tax increment financing, employment law, and litigation matters.

Gregory Morse (NR-0), Senior Police Officer, to Largo, FL from May 22 – May 26, 2016 (\$3,693) to attend the Cellebrite Advanced Smartphone Analysis training. Classes will focus on forensic recovery of application data in SQ lite databases, defeating passcodes, and unlocking and recovery of cell phone data using Cellebrite's physical analyzer.

The amended budget for travel and training in Fiscal Year (FY) 2016 is \$544,324. The amount expended for travel and training in FY 2016, as of March 15, 2016, is \$303,083.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three (3) days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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