

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	April 11, 2016
	Agenda Item No.	43
	Roll Call No.	<u>16-0586</u>
	Communication No.	<u>16-171</u>
	Submitted by:	Dan Ritter, Finance Director

AGENDA HEADING:

Extension of Agreement with Elavon, Inc., for merchant credit card services.

SYNOPSIS:

Recommend approval of extension of merchant credit card processing services contract with Elavon, Inc., for a two (2) year period. The contract provides services for the City to accept credit cards as a payment option for various City services.

FISCAL IMPACT:

Amount: No change in current contract. The terms and unit prices remain unchanged for the two (2) year extension. Total fees charges to the City are estimated to be around \$100,000 annually.

Funding Source: Merchant processing service fees are charged back to all accounts that utilize credit card services including the enterprise funds, Wastewater Reclamation Authority, City Clerk, Library, and Community Development.

ADDITIONAL INFORMATION:

On April 8, 2013 the City entered into a credit card services contract with Bank of the West and Elavon, Inc. that expires April 30, 2016. The contract provides the option for one (1) two-year extension through April 30, 2018.

Any issues during the original contract term were addressed in a timely and satisfactory fashion.

PREVIOUS COUNCIL ACTION(S):

Date: April 8, 2013

Roll Call Number: [13-0561](#)

Action: [Agreement](#) with Elavon, Inc. for merchant credit card services for a three-year term commencing May 1, 2013 with an option to renew for an additional two-year term. Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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