

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> April 25, 2016
	<b>Agenda Item No.</b> 45B <b>Roll Call No.</b> <u>16-701</u> <b>Communication No.</b> <u>16-214</u> <b>Submitted by:</b> John Newman, CIO, Information Technology Department

**AGENDA HEADING:**

Approval of renewal of Microsoft Enterprise Agreement through a three (3) year agreement with En Pointe Technologies Sales, LLC, (Michael Rapp, President) 1940 E. Mariposa Avenue, El Segundo, CA, 90245 per bid V16-079.

**SYNOPSIS:**

Recommend approval of renewal of Microsoft Enterprise Agreements (State and Local Enterprise Agreement, Server and Cloud Enrollment & Volume Licensing) through a three (3) year agreement with En Pointe Technologies Sales, LLC, per bid V16-079. Bids were requested from resellers to provide pricing and fulfill the role of Microsoft Authorized Large Account Reseller (LAR) under the terms of the Microsoft Enterprise Agreement (Current Agreement #7102645, Master Agreement #01E60947). The City’s current agreement expires April 30, 2016. Four (4) bids were mailed and three (3) bids were received. En Pointe was the lowest compliant bidder.

**FISCAL IMPACT:**

Amount: This is a three (3) year agreement effective May 1, 2016, through April 30, 2019:

- Year 1 (May 1, 2016 – April 30, 2017) - \$ 448,667.00
- Year 2 (May 1, 2017 – April 30, 2018) - \$ 469,208.17
- Year 3 (May 1, 2018 – April 30, 2019) - \$ 469,208.17
- Three (3) Year Total - \$1,387,083.34

Funding Source: FY2017 Operating Budget, Information Technology Department, Enterprise Application Development, G001, IT152000, page 129.

**ADDITIONAL INFORMATION:**

The Microsoft Enterprise Agreement provides continuing software maintenance and allows adding additional licensing and Software Assurance as the need arises at a reduced price. Additionally this agreement:

- Moves the City from a per device licensing agreement to a per user agreement which will assist in cost containment as well of license management.
- Provides the flexibility of upgrade to the newest software versions without additional costs.
- Locks in software license pricing for the term of the contract.
- Provides technology that meets the City Council goal of a high-performing City organization.

**PREVIOUS COUNCIL ACTION(S):**

Date: April 7, 2014

Roll Call Number: [14-0550](#)

Action: Bids from the following:

- (B) [Insight](#) Public Sector (Kenneth Lamneck, CEO) per State of Iowa Contract for Microsoft Software annual true-up license subscriptions as requested by the Information Technology Department, \$47,916.18. ([Council Communication No. 14-154](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Annual commitment for subsequent years 2018/2019 for term of this agreement and true-up costs of annual subscriptions for licensed product counts in effect at the end of the contract period.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).