

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 9, 2016
	Agenda Item No.	34
	Roll Call No.	<u>16-0774</u>
	Communication No.	<u>16-262</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Jonathan Lund and Kenneth Brown.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,951 (Lund); \$3,188 (Brown);

Funding Source:

- FD107114 – Fire – Fire Prevention Bureau (Lund)
- PD226000 – Police – Federally Seized Funds (Brown)

ADDITIONAL INFORMATION:

Jonathan Lund (R-1), Fire Marshal, to San Antonio, TX from August 16 – August 20, 2016 (\$1,951) to attend the International Association of Fire Chiefs (IAFC) Fire Rescue International Annual Conference and Expo. The conference provides educational workshops, seminars and networking opportunities to assist employee’s professional development and it is also a requirement of the IAFC Executive Development Institute.

Kenneth Brown (NR-1), Sergeant, to Baltimore, MD from July 31 – August 7, 2016 (\$3,188) to attend the National Black Police Association – National Education and Training Conference. The conference offers education as well as visibly acknowledgment of maintaining and fostering a diverse workforce.

The amended budget for travel and training in Fiscal Year (FY) 2016 is \$544,324. The amount expended for travel and training in FY 2016, as of May 3, 2016, is \$351,542.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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