

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> May 23, 2016
	<b>Agenda Item No.</b> 46 <b>Roll Call No.</b> [ _____ ] <b>Communication No.</b> <u>16-273</u> <b>Submitted by:</b> Dana Wingert, Chief of Police

**AGENDA HEADING:**

Approval of a three (3) year contract with the Animal Rescue League (ARL) 5452 NE 22nd Street, Des Moines, Iowa, Carol Griglione, President, for continued operating services at the Des Moines Animal Shelter and for Animal Control services located at 1615 SE 14th Street in the City of Des Moines.

**SYNOPSIS:**

The Police Department proposes entering into a new three (3) year contract with the ARL for the leasing of the Animal Shelter and providing animal control services within the City limits. The present contract will expire on June 30, 2016. This contract would allow the lease and the animal control services to continue through the expiration date of June 30, 2019.

Significant changes in this contract include:

- Adding one (1) additional Animal Control Officer Full Time Equivalent (FTE) in Fiscal Year (FY) 2017, and an option to add an additional Animal Control Officer FTE in FY 2018.
- Adding one (1) additional day of operation at the City-owned Animal Shelter on Mondays.
- Increases the processing fee the ARL can charge an owner redeeming an animal from the shelter from \$7.50 to \$10.
- Expanding Animal Control services an additional two (2) hours until 10 p.m. daily.
- Replacing an end-of-life truck and adding an additional vehicle.

**FISCAL IMPACT:**

Amount: \$687,215.96 in FY 2017, and \$737,215.96 in each of FY 2018 and FY 2019

Funding Source: Police Department, Animal Control Section, FY 2017 Recommended Budget document, page 202

**ADDITIONAL INFORMATION:**

As part of budget reductions in FY 2013, contractual payments to the ARL were reduced from \$839,742 to \$568,359. This was a reduction of \$271,383. While cost savings were achieved, the Animal Shelter hours, number of ARL employed Animal Control Officers, and overall service level was reduced from five (5) full time employees (FTEs) to 3 FTEs.

The contract was renewed for two (2) years in FY 2015 with the same service level in the amount of \$587,715 which represented an increase of 3.3% over the prior contract. In order to keep up with increasing service demands, a half-time employee was added to bring the total to 3.5 FTEs.

**PREVIOUS COUNCIL ACTION(S):**

Date: February 10, 2014

Roll Call Number: [14-0218](#)

Action: [Contract](#) with the Animal Rescue League of Iowa, Inc. for lease of Animal Shelter, Animal Shelter Services and Animal Control Services, 2-year term, \$587,715.96 annually. ([Council Communication No. 14-053](#)) Moved by Hensley to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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