

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> June 13, 2016
	<b>Agenda Item No.</b> <b>56</b> <b>Roll Call No.</b> <b><u>16-0990</u></b> <b>Communication No.</b> <b><u>16-320</u></b> <b>Submitted by:</b> <b>Dana Wingert, Chief of Police</b>

**AGENDA HEADING:**

Approval of a three year (3) contract with the Animal Rescue League (ARL) 5452 NE 22nd Street, Des Moines, Iowa, Carol Griglione, President, for continued operating services at the Des Moines Animal Shelter and for animal control services located at 1615 SE 14th Street, Des Moines, IA.

**SYNOPSIS:**

The Police Department proposes entering into a new three (3) year contract with the ARL for the leasing of the Animal Shelter and providing animal control services within the city limits of Des Moines. The present contract will expire on June 30, 2016. This contract would allow the lease and the animal control services to continue through the expiration date of June 30, 2019.

Significant changes in this contract include:

- Adding one (1) additional Animal Control Officer in FY 2017, and an option to add an additional Animal Control Officer in FY 2018.
- Adding one (1) additional day of operation at the City-owned Animal Shelter on Mondays.
- Increases the processing fee the ARL can charge an owner redeeming an animal from the shelter from \$7.50 to \$10.00.
- Expanding Animal Control services an additional two (2) hours until 10 PM daily.
- Replacing an end-of-life truck and adding an additional vehicle

**FISCAL IMPACT:**

Amount: \$ 687,215.96 in FY 2017, and \$737,215.96 in each of FY 2018 and FY 2019

Funding Source: Police Department, Animal Control Section, FY 2017 Recommended Budget document, page 202

**ADDITIONAL INFORMATION:**

As part of budget reductions in FY 2013, contractual payments to the ARL were reduced from \$839,742 to \$568,359. This was a reduction of \$271,383. While cost savings were achieved, the Animal Shelter hours, number of ARL employed Animal Control Officers, and overall service level was reduced from five (5) full time employees (FTEs) to three (3) FTEs.

The contract was renewed for two (2) years in FY 2015 with the same service level in the amount of \$587,715 which represented an increase of 3.3% over the prior contract. In order to keep up with increasing service demands, a half-time employee was added to bring the total to 3.5 FTEs.

**PREVIOUS COUNCIL ACTION(S):**

Date: May 23, 2016

Roll Call Number: [16-0875](#)

Action: [Contract](#) with the Animal Rescue League of Iowa, Inc. for lease of Animal Shelter, operation of the Animal Shelter Services and City Animal Control Services through June 30, 2019. ([Council Communication No. 16-273](#)) Moved by Gatto to continue to the June 13, 2016 Council Meeting; refer to the City Manager to coordinate a meeting regarding service gaps, consider a workshop on this item and to develop a long term plan. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

The City will be issuing an RFP for a long-term contract for Animal Control Services. A draft of the RFP will be made available to the public later this summer and a meeting will be held for public input.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).