

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 11, 2016
	<b>Agenda Item No.</b> 28 <b>Roll Call No.</b> <u>16-1128</u> <b>Communication No.</b> <u>16-381</u> <b>Submitted by:</b> Carl Metzger, Deputy City Manager

**AGENDA HEADING:**

Submitting travel and training request for Brian Joseph, Benjamin McCarthy, Tim Woods, and Darlene Blake.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$3,695 (Joseph); \$4,051 (McCarthy); \$1,425 (Woods); \$1,525 (Blake)

- PD226000 – Police – State Forfeited Funds (Joseph)
- PD226000 – Police – State Forfeited Funds (McCarthy)
- CM021000 – City Manager’s Office – Sister Cities Commission (Woods)
- CM021000 – City Manager’s Office – Sister Cities Commission (Blake)

**ADDITIONAL INFORMATION:**

**Brian Joseph (NR-0), Senior Police Officer,** to Glynco, GA from July 31 – August 12, 2016 (\$3,695) to attend school at the Federal Law Enforcement Training Center. This consists of classroom and hands-on application in control with compliant and non-compliant subjects, weapon retention and recovery, arrest techniques and defensive tactics.

**Benjamin McCarthy (NR-0), Senior Police Officer,** to Glynco, GA from July 31 – August 12, 2016 (\$4,051) to attend school at the Federal Law Enforcement Training Center. This consists of classroom and hands-on application in control with compliant and non-compliant subjects, weapon retention and recovery, arrest techniques and defensive tactics.

**Tim Woods (R-0), Sister Cities Commissioner,** to Washington DC from July 14 – July 17, 2016 (\$1,425) to make a formal presentation during the Sister Cities International annual conference. Des Moines has been selected as a finalist to host the 2018 conference.

**Darlene Blake (R-0), Sister Cities Commissioner,** to Washington DC from July 14 – July 17, 2016 (\$1,525) to make a formal presentation during the Sister Cities International annual conference. Des Moines has been selected as a finalist to host the 2018 conference.

The original budget for travel and training in Fiscal Year (FY) 2017 is \$524,665. The amount expended for travel and training in FY 2017, as of July 6, 2016, is \$0.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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