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|  <p style="text-align: center;">Council Communication Office of the City Manager</p> | Date: | August 8, 2016 |
| | Agenda Item No. | 7 |
| | Roll Call No. | <u>16-1287</u> |
| | Communication No. | <u>16-444</u> |
| | Submitted by: | Pamela S. Cooksey, P.E., City Engineer |

AGENDA HEADING:

Approving Professional Services Agreement with Walter P. Moore and Associates, Inc. for parking structure assessment and parking consulting services for the Parking Garages Facility Condition Study, not to exceed \$175,000.

SYNOPSIS:

Approval of a Professional Services Agreement with Walter P. Moore and Associates, Inc., Dilip Choudhuri, President, 920 Main Street, 10th Floor, Kansas City, MO, 64105, for a total cost not to exceed \$175,000, based on hourly rates, to provide parking structure assessment and parking consulting services for the Parking Garages Facility Condition Study.

FISCAL IMPACT:

Amount: \$175,000

Funding Source: 2016-2017 CIP, Page Parking Facilities-7, Parking Facility Rehab/Repair Program, PG016, Parking Funds

ADDITIONAL INFORMATION:

The Parking Garages Facility Condition Study will provide a review of the condition of the seven (7) downtown parking garages including elevators, stairways, roofs, drains, HVAC, electrical, and other garage equipment as well as the structural components of the facilities. The results will be summarized in a report that will prioritize the preventative maintenance, repair, and rehabilitation needs for the entire garage system on a yearly basis. Probable construction costs for the recommended work and a 10 year implementation plan to complete the work will be developed. A 25 year long-range plan for anticipated repair, rehabilitation, and eventual replacement costs for all facilities in the parking system will also be developed. The consultant will review current maintenance procedures, maintenance contract, and a parking rate analysis to compare to other like cities. The fee for the evaluation of the City's parking garage system is estimated to be \$175,000.

A Request for Proposals (RFP) for these professional services was sent to 10 consultants, published in the newspaper, and posted on the City's website. Five (5) proposals were received in response to the RFP. A selection committee composed of one (1) representative from the Traffic & Transportation Division, three (3) representatives from the Engineering Department, and one (1) from ABM Parking Services rated the proposals. Walter P. Moore and Associates, Inc. was the unanimous selection of the

committee based on their qualifications, past experience with many other municipal parking garages, and teaming with a local mechanical engineering firm to reduce travel and other project costs.

Staff negotiated a Professional Services Agreement with Walter P. Moore and Associates, Inc. for a total cost not to exceed \$175,000, based on hourly rates, to provide parking structure assessment and parking consulting services.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on consultant services and construction contracts.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue, Suite 116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.