

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	October 24, 2016
	<b>Agenda Item No.</b>	37
	<b>Roll Call No.</b>	<u>16-1834</u>
	<b>Communication No.</b>	<u>16-602</u>
	<b>Submitted by:</b>	<b>John Newman, CIO, Information Technology Department</b>

**AGENDA HEADING:**

Approving exception to competitive procurement process for fit and compliance with requirements and approving Supplemental Agreement No. 1 to the Professional Services Agreement with Olsson Associates, Inc. for additional professional services for data collection of fiber network equipment structures, for an additional amount not to exceed \$68,888.17.

**SYNOPSIS:**

Recommend approval of the Supplemental Agreement No. 1 to the Agreement for Professional Services with Olsson Associates, Inc., (Brad Strittmatter, President), 601 P Street, Suite 200, Lincoln, NE 68508-2303, for an additional amount not to exceed \$68,888.17, based on hourly rates, to provide additional data collection of fiber network equipment structures and conversion of the collected data into the NetDesigner information system.

**FISCAL IMPACT:**

Amount: Not to exceed \$68,888.17

Funding Source: CIP FY2016/17-2021/22, MS015, C051EG99, Miscellaneous Improvements City Fiber Network, page 4

**ADDITIONAL INFORMATION:**

- The City’s communication system including phones, emergency dispatch, traffic signals, and computer data systems depend on a City-wide fiber optic network that traverses City right-of-way and connects City buildings.
- NetDesigner is the information system used by Iowa Communication Network (ICN) for managing the MetroNet fiber optic network, which is jointly funded and used by the City of Des Moines, ICN, and the Des Moines Public School (DMPS) District.
- Olsson Associates is currently under contract with the City to convert documentation of the MetroNet and City fiber optic network circuits into the NetDesigner database.
- To reconcile discrepancies in various information sources used in the conversion, Olsson proposed this supplemental work of collecting data for fiber network equipment structures and inputting the additional data into NetDesigner.
- The data collection will consist of photographing and mapping an estimate 4,000 structures in the City right-of-way that are nodes on the MetroNet and City fiber optic networks.

- Because of its ongoing work to accurately convert documentation of the MetroNet and City networks into the NetDesigner fiber management system, Olsson Associates is uniquely qualified to fulfill the City's need for additional data collection, which directly supports the conversion effort.

**PREVIOUS COUNCIL ACTION(S):**

Date: May 23, 2016

Roll Call Number: [16-0864](#)

Action: [Exception](#) to the procurement ordinance competitive procurement process for good cause and accepting proposal of Olsson Associates, Inc. to provide fiber network data conversion consulting services and fiber management system training and authorizing Chief Information Officer to execute agreement for same. ([Council Communication No. 16-272](#)) Moved by Gatto to approve. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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