

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: November 7, 2016
	Agenda Item No. 25 Roll Call No. <u>16-1906</u> Communication No. <u>16-626</u> Submitted by: Phillip Delafield, Community Development Director

AGENDA HEADING:

Resolution authorizing submittal of a grant request to the Polk County Housing Trust Fund (PCHTF) for the City of Des Moines Minor Home Repair Loan Program.

SYNOPSIS:

- The PCHTF has issued a request for proposals for its Owner-Occupied Home Repair program.
- This action allows the submittal of a grant application for \$100,000 to PCHTF to supplement funding for the City’s existing Minor Home Repair Loan Program.
- The Minor Home Repair Loan Program provides assistance to low and very low income owner-occupants.
- The repairs focus on the five (5) major systems including such repairs as roof, electrical, waterline, foundation, and sewer line.

FISCAL IMPACT:

Amount: \$100,000

Funding Source: The PCHTF Grant requires a 1:1 match met through the following sources:

- FY 2016-2017 Operating Budget, Community development Block Grants (CDBG), CDB0 1415
- FY 2016-2017 Operating Budget Transition Grants, PHT00217

ADDITIONAL INFORMATION:

- The City’s Minor Home Repair Loan Program targets owner-income owner-occupants with the inability to make repairs.
- Approximately 25 housing units owner-occupied will be served through the program in 2017.
- The program focuses on those repairs, which if not addressed, would cause a family to leave the house.
- The repairs primarily address the roof, electrical, waterline, foundation, and sewer line.
- Handicapped bathrooms or ramps are a part of the program.
- Window replacement or new siding are not a part of the program.
- There is a maximum subsidy of \$9,000 per household.

- Community Development augments the City's CDBG funds with additional grant funds from other sources such as the PCHTF.
- The City provides direct match and administration to the CDBG Program.

PREVIOUS COUNCIL ACTION(S):

Date: November 9, 2015

Roll Call Number: [15-1871](#)

Action: [Submittal](#) of a grant request to the Polk County Housing Trust Fund for the City of Des Moines Minor Home Repair Program and authorizing execution and administration of the grant agreement. ([Council Communication No. 15-591](#)) Moved by Gatto to adopt. Motion Carried 6-1. Absent: Coleman.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- If the application is successful, Council Action will be necessary to execute necessary documents and administer the grant and its terms and conditions after review by the Legal Department.

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