

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	December 5, 2016
	<b>Agenda Item No.</b>	<b>28</b>
	<b>Roll Call No.</b>	<b><u>16-2069</u></b>
	<b>Communication No.</b>	<b><u>16-683</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Michael Loew.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$1,522.80 (Loew)

Funding Source: CD042044 – Community Development – Permit & Development (Loew)

**ADDITIONAL INFORMATION:**

**Michael Loew (NR-0), Building Inspector**, to Chaska, MN from February 5 – February 10, 2017 (\$1,522.80) to attend the Building Code Conference. This conference will offer training for code issues critical to building inspections and maintaining code compliant, safe and structurally sound projects. It will also be an opportunity to network with building professionals who are enforcing current codes and the meet with building officials and inspectors from metropolitan areas all over the country.

The original budget for travel and training in Fiscal Year (FY) 2017 is \$524,665. The amount expended for travel and training in FY 2017, as of November 30, 2016, is \$194,861.41.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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