

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	December 19, 2016
	<b>Agenda Item No.</b>	<b>6</b>
	<b>Roll Call No.</b>	<b><u>16-2133</u></b>
	<b>Communication No.</b>	<b><u>16-709</u></b>
	<b>Submitted by:</b>	<b>Pamela S. Cooksey, P.E., City Engineer</b>

**AGENDA HEADING:**

Approving Professional Services Agreement with Sam Schwartz Consulting, LLC, for Transportation Master Plan services, not to exceed \$333,249.

**SYNOPSIS:**

Recommend approval of the Professional Services Agreement with Sam Schwartz Consulting, LLC, Sam Schwartz, President, 322 W Eighth Avenue, New York, NY 10001, for a total cost not to exceed \$333,249, based on hourly rates, to create a comprehensive Transportation Master Plan to identify community transportation system needs and provide a balance between mobility and access and create efficient travel routes while adhering to complete street principles.

**FISCAL IMPACT:**

Amount: \$333,249

Funding Source: 2016-2017 CIP, \$307,106, Streets–Page-43, Transportation Master Plan, TR101, GO Bonds, and the remaining \$26,143, Streets—Page-9, Corridor Improvements, ST265, GO Bonds.

**ADDITIONAL INFORMATION:**

On April 25, 2016, by Roll Call No. 16-0717, City Council adopted the amended City of Des Moines’ Comprehensive Plan. “PlanDSM: Creating Our Tomorrow,” states that in 2040, Des Moines will have a “complete transportation system providing safe and efficient infrastructure for walking, bicycling, mass transit, and automobiles.” The outcome of this plan will be a multi-modal approach to the City’s roadway system, including classification of roadways, future network needs, creation of general roadway cross sections, development of performance measures, and strategies for implementation. The Transportation Master Plan will build upon the elements of PlanDSM to further implement the concepts and ideas developed through that plan.

- Study Area:
  - The study area is the City Limits, excluding most of the downtown area covered under the ConnectDowntown walkability study effort.
- Elements Included:
  - Existing conditions inventory and analysis.
  - Community outreach and presentations.
  - Future conditions analysis and development, including evaluation of the feasibility of the entire and portions of the Southwest Connector as part of the Street Network Plan.

- Creation of future roadway network, cross sections, and street typologies to support the development of nodes identified in PlanDSM.
  - Update to City's Complete Streets Policy.
  - Update to Bike Master Plan Map.
  - Transportation planning services to support the overall Douglas Avenue corridor study between Merle Hay Road and the Des Moines River administered by Community Development Department.

A Request for Proposals (RFP) for these professional services was sent to 30 consultants, published in the newspaper, advertised on national planning organization websites, and posted on the City's website. Six (6) proposals were received in response to the RFP. A selection committee comprised of four (4) representatives from Engineering, one (1) representative from Public Works, and one (1) representative from Community Development rated the proposals. Sam Schwartz was the selected consultant based upon their qualifications, past experiences with this work in similar size cities, and extensive range of experience with multi-modal planning approaches.

Staff has negotiated a Professional Services Agreement with Sam Schwartz Consulting, LLC, for a total cost not to exceed \$333,249, based on hourly rates, to provide Transportation Master Plan services.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: April 25, 2016

Roll Call Number: [16-0717](#)

Action: [On](#) City-initiated request to consider adoption of "PlanDSM: Creating Our Tomorrow" as an amendment to the City's Comprehensive Plan. Moved by Hensley to adopt the plan as presented; refer to the City Manager for review and recommendation regarding: 1. Goal for the City to become carbon neutral by 2040. 2. Reconvening a citizen Sustainability Task Force. Motion Carried 7-0.

#### **BOARD/COMMISSION ACTION(S): NONE**

#### **ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions at this time; however, unanticipated changes to this Professional Services Agreement will require a Supplemental Agreement that may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).