

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	January 9, 2017
	<b>Agenda Item No.</b>	<b>35</b>
	<b>Roll Call No.</b>	<b><u>17-0043</u></b>
	<b>Communication No.</b>	<b><u>17-023</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Naomi Hamlett, Joseph Leo, Michael Ludwig, Scott Sanders, and Skip Moore.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$2,900.00 (Hamlett); \$1,336.00 (Leo); \$2,645.52 (Ludwig); \$2,275.00 (Sanders); \$2,878.00 (Moore)

Funding Source:

- CM022000 – City Manager’s Office – Economic Development (Hamlett)
- PD225000 – Police – Federal Forfeited Funds (Leo)
- CD041043 – Community Development – Neighborhood Planning (Ludwig)
- CM001000 – City Manager’s Office – Administration (Sanders)
- MC180180 – Mayor and Council (Moore)

**ADDITIONAL INFORMATION:**

**Naomi Hamlett (NR-0), Economic Development Coordinator**, to New York, NY from May 5 – May 9, 2017 (\$2,900.00) to attend the 2017 American Planning Association national conference. This conference provides professional development on trends and best practices in City planning and economic development.

**Joseph Leo, (R-0), Lieutenant**, to Denver, CO from February 6 – February 10, 2017 (\$1,336.00) to attend training by the Public Agency Training Council (PATC) regarding recruiting, hiring, officer retention and background investigations to improve the Police applicant process.

**Michael Ludwig (R-0), Planning Administrator**, to New York, NY from May 4 – May 9, 2017 (\$2,645.52) to attend the 2017 American Planning Association national conference. Plan DSM will be discussed during the planning session titled “Comprehensive Plan Standards for Sustaining Places”, and recognized at the Sustaining Communities Awards Ceremony reception and the national awards luncheon. The conference will also help build staff knowledge of current best practices for the planning profession.

**Scott Sanders, (R-0), City Manager**, to Miami, FL from January 18 – January 22, 2017 (\$2,275.00) to attend the annual Large Cities Executive Forum. Participants will have the opportunity to discuss key issues affecting large cities.

**Skip Moore, (R-1), Council Member**, to Washington, DC from March 10 – March 15, 2017 (\$2,878.00) to attend the 2017 Congressional City Conference which will include sessions and learning opportunities to gather tangible takeaways on a variety of topics, such as infrastructure, public safety, community resilience and federal regulations.

The original budget for travel and training in Fiscal Year (FY) 2017 is \$524,665. The amount expended for travel and training in FY 2017, as of December 31, 2016, is \$219,904.55.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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